PMMVY-CAS Training

Pradhan Mantri Matru Vandana Yojana (PMMVY)
MINISTRY OF WOMEN & CHILD DEVELOPMENT
GOVERNMENT OF INDIA
## Training Agenda

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Session</th>
<th>Duration</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>PMMVY Scheme Overview</td>
<td>20 Min</td>
</tr>
<tr>
<td>2</td>
<td>PMMVY Software Overview</td>
<td>20 Mins</td>
</tr>
<tr>
<td>3</td>
<td>Q&amp;A Session &amp; Break</td>
<td>20 mins</td>
</tr>
<tr>
<td>4</td>
<td>PMMVY Software Live Demonstration &amp; Hands-on Session.</td>
<td>60 Mins</td>
</tr>
<tr>
<td>5</td>
<td>Lunch Break</td>
<td>30 Mins</td>
</tr>
<tr>
<td>6</td>
<td>Revision: CDPO/MO Data Entry &amp; Sanctioning Officer</td>
<td>30 Mins</td>
</tr>
<tr>
<td>7</td>
<td>Revision: District Nodal Officer</td>
<td>20 Mins</td>
</tr>
<tr>
<td>8</td>
<td>Revision: State Nodal Officer</td>
<td>10 Mins</td>
</tr>
<tr>
<td>9</td>
<td>Master Trainer Checklists</td>
<td>15 Mins</td>
</tr>
</tbody>
</table>
PMMVY Scheme Overview

Module -1

Pradhan Mantri Matru Vandana Yojana (PMMVY)
MINISTRY OF WOMEN & CHILD DEVELOPMENT
GOVERNMENT OF INDIA
Introduction

The Pradhan Mantri Matru Vandana Yojana was announced in the Prime Minister’s address to the nation on 31st December 2016 to benefit pregnant women and lactating mothers. The basic features of the scheme is given in following table.

<table>
<thead>
<tr>
<th>Effective Date</th>
<th>1st January 2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Eligibility</td>
<td>Pregnant Women and Lactating Mothers (PW&amp;LM) for first live child in family</td>
</tr>
<tr>
<td>Benefits</td>
<td>₹5,000 Payable in Three Instalments.</td>
</tr>
<tr>
<td>Implementing Platform</td>
<td>Integrated Child Development Services /Health Infrastructure</td>
</tr>
</tbody>
</table>
| Implementing Departments | • Department of Women and Child Development or Department of Social Welfare of the respective State/UT except for seven states/UT.  
• Department of Health or Department of Health and Family Welfare will administer the scheme in the states of Andhra Pradesh, Chandigarh, Dadar & Nagar Haveli, Daman & Diu, Meghalaya, Tamil Nadu, Telangana, Uttar Pradesh and West Bengal |
## Scheme Conditions

<table>
<thead>
<tr>
<th>Instalment</th>
<th>Conditions</th>
<th>Documents Required</th>
<th>Amount (In ₹)</th>
</tr>
</thead>
<tbody>
<tr>
<td>First Instalment</td>
<td>Requires mother to:- · Register her pregnancy in the MCP card along with required documents within 150 days from LMP.</td>
<td>· Duly filled Application <strong>Form 1A</strong>&lt;br&gt;· Copy of MCP Card&lt;br&gt;· Copy of Identity Proof&lt;br&gt;· Copy of Bank/Post Office Account Passbook</td>
<td>₹ 1,000</td>
</tr>
<tr>
<td>Second Instalment</td>
<td>· At least one Ante Natal Check Up&lt;br&gt;· Can be claimed post 180 days of Pregnancy</td>
<td>· Duly filled Application <strong>Form 1 B</strong>&lt;br&gt;· Copy of MCP Card</td>
<td>₹2,000</td>
</tr>
<tr>
<td>Third Instalment</td>
<td>· Child Birth is registered.&lt;br&gt;· Child has received first cycle of immunizations of BCG,OPV,DPT and Hepatitis B.&lt;br&gt;· Aadhaar is mandatory in all states except for J&amp;K, Assam, Meghalaya</td>
<td>· Duly filled Application <strong>Form 1C</strong>&lt;br&gt;· Copy of MCP Card&lt;br&gt;· Copy of Aadhaar ID&lt;br&gt;· Copy of Child Birth Registration Certificate</td>
<td>₹2,000</td>
</tr>
</tbody>
</table>

**Note** - Beneficiaries who have received only the first instalment under the old MBP (IGMSY) scheme can claim only third instalment under the PMMVY scheme, subject to meeting the criteria of PMMVY.
Physical Forms - Walkthrough

Form 1-A, Form 1-B and Form 1-C are the three forms that have to be filled up by a beneficiary to claim instalments under PMMVY.
Details to be taken from Bank/ Post Office Account Passbook are highlighted with Blue Box. Aadhaar Seeding Details can be checked through the passbook.
Supporting Documents-
MCP Card Copy & Aadhaar Card Copy

Details to be taken from MCP Card Copy and Aadhaar Card are highlighted with Blue Box.

- Health ID Number
- Date of Registration of Pregnancy and LMP Date.
Precautions for the PMMVY Scheme

• The Beneficiary Details (Aadhaar/ Alternate ID details, Bank/ Post Office Account details) should be stored securely. All provisions of Aadhaar Act regarding security of Aadhaar Data must be adhered.

• The physical forms and the photocopy of the Beneficiary details should be secured under lock and should be maintained as per scheme guidelines.

• The physical forms if being filled in English should be be filled in CAPITAL LETTERS to ensure minimal errors while entering the data in the PMMVY portal.

• All mandatory fields should be filled in the Instalment Claim Forms.

• All data should be entered into the system as present in the physical forms and supporting documents only.

• All Field Functionaries (Anganwadi Centers/ ASHAs/ANMs) must be made aware of their Field Functionary Code as provided by the States and mention correct codes while filling up the physical forms.
**Beneficiary Application Processing**

1. **Physical Form**
   - Anganwadi Worker/ASHA collects forms and hands them over to Supervisor/ANM for verification.

2. **Supervisor / ANM**
   - Hands over approved forms to Data Entry Operator.

3. **Data Entry Operator**
   - Enters forms into the system.
   - Form goes to Sanctioning Officer for approval.

4. **Sanctioning Officer**
   - Approves the forms.
   - Transfers forms to Data Entry Operator.

5. **Authentication of Beneficiary and Husband Aadhaar Details and Account details**
   - Payment Credit to Beneficiary Account.
   - Payment Debit from State Escrow Account.

6. **Ministry of Women and Child Development**
   - PFMS

7. **State Nodal Officer**
   - Approves payments.
   - Sends rejected forms to Correction Queue.

8. **Correction Queue**
   - Payment Failure

9. **Payment Approval by State Nodal Officer**
   - Payments go to Beneficiary Account.

10. **Authentication of Beneficiary and Husband Aadhaar Details and Account details**
    - PFMS

*Source: Ministry of Women and Child Development*
Sample Timeline of Beneficiary in PMMVY Scheme

*Any of the instalments can only be claimed within 2 years of LMP, subject to meeting all the conditions of the scheme.
PMMVY-CAS
Software Overview
Module -2

Pradhan Mantri Matru Vandana Yojana (PMMVY)
MINISTRY OF WOMEN & CHILD DEVELOPMENT
GOVERNMENT OF INDIA
Login Procedure

- To Login to the PMMVY Software, please visit https://pmmvy-cas.nic.in
- Users can receive login details from his/her superior. Following details are required to create a User Login: Name, Designation, Department, Contact details
Change Password

- The Password has to be changed after First Login.
- The Password must be between 8 and 14 characters.
- The Password must be a combination of letters, numbers and special characters. For Example: MBP12345#, MBP12345@ etc.
PMMVY-CAS Demonstration Videos

CDPO/MO Data Entry Process
A. BeneficiaryRegistration
B. Instalment2Entry
C. Instalment3Entry

CDPO/MO Sanctioning Officer Approval Process
A. SOApproval
B. InstalmentApproval

District Nodal Officer Process
A. DistrictUserCreation
B. EditFieldFunctionary
Q&A SESSION
Lunch Break
PMMVY Software Live Demo & Hands-on Session
Module -3

Pradhan Mantri Matru Vandana Yojana (PMMVY)
MINISTRY OF WOMEN & CHILD DEVELOPMENT
GOVERNMENT OF INDIA
Hands-on Session

Getting Started:

- Please visit [http://training5.pmmvy-cas.nic.in](http://training5.pmmvy-cas.nic.in), in your browser.
- Enter Data Entry Operator Login Credentials as provided in Handouts.

Beneficiary Cases to be covered through live demonstration:

- Case 1: Registration+1\textsuperscript{st} instalment Case
- Case 2: IGMSY Case (1\textsuperscript{st} instalment paid under IGMSY)
- Case 3: Re-registration case (Beneficiary coming for second instalment)
- Case 4: Migration case (Beneficiary coming for second instalment)
- Case 5&6 : 2 Cases for 3\textsuperscript{rd} instalment (Aadhaar and Bank details pre-verified)
- Case 7: Correction Case – Update Back Account Details
- Case 8: Updation Case- Update Mobile Number

Ministry of Women and Child Development
OLD MBP Scheme (IGMSY)

- Beneficiaries who have received only the first instalment under the old MBP (IGMSY) scheme can claim third Instalment under the PMMVY scheme, subject to meeting the criteria of PMMVY.

- If a beneficiary has already registered under old MBP scheme(IGMSY) select “Yes” and select Instalment already received

*If a beneficiary has already received First & Second Instalments in the old MBP (IGMSY) scheme, she is not eligible to get any benefits under the PMMVY scheme.
Re-Registration

A beneficiary is eligible to receive benefits under the scheme only once. In case of miscarriage/still birth/infant mortality, the beneficiary would be eligible to claim the remaining instalments in event of any future pregnancy.

*If Beneficiary comes for Registration for new Pregnancy, all details of new pregnancy and reason for applying again have to be captured.*
Reporting System Issues

A. In case of software related issues faced by the user, Please drop a mail to pmmvyhelpdesk@gmail.com with the following details:
   a) Name:
   b) Your User ID:
   c) Task being Performed:
   d) Problem Encountered:
   e) Screenshot of Problem Encountered:
   f) Time Problem Encountered:

B. Please mention only one problem in one email.
Revision CDPO/MO Data Entry
User & Sanctioning Officer
Module -4

Pradhan Mantri Matru Vandana Yojana (PMMVY)
MINISTRY OF WOMEN & CHILD DEVELOPMENT
GOVERNMENT OF INDIA
Roles and Responsibility of CDPO/MO Data Entry User

1. Collection of Forms from Supervisor
2. Data Entry in PMMVY System
3. Update Beneficiary Details in System
4. Reports Generation
5. Storage of Physical Forms
How to Register a Beneficiary in PMMVY Software

1. How to enter Instalment Claim forms?
2. How to Search/View registered Beneficiaries in PMMVY system?
3. How to View Beneficiary Profile Details?
How to Add a New Beneficiary

Click here to go on Registration Page
Entering Beneficiary Registration Form in the System

Physical Form

Online Form
Beneficiary Registration Form

The Beneficiary Registration Form consists of three sections:

1. Basic Details (Pregnancy Details and Identity Details)
2. Present Address Details
3. Bank Account or Post Office Account Details
Section 1 – Basic Details
Section 2 – Present Address

Present Address

<table>
<thead>
<tr>
<th>Field</th>
<th>Label</th>
</tr>
</thead>
<tbody>
<tr>
<td>House No/ Bldg./Apt.</td>
<td>House No/ Bldg./Apt.</td>
</tr>
<tr>
<td>Landmark</td>
<td>Landmark</td>
</tr>
<tr>
<td>Field Functionary</td>
<td>-- Select Field Functionary --</td>
</tr>
<tr>
<td>Village</td>
<td>-- Select Village --</td>
</tr>
<tr>
<td>Block</td>
<td>-- Select Block --</td>
</tr>
<tr>
<td>Verifier</td>
<td>-- Select Verifier --</td>
</tr>
<tr>
<td>Street/Road/Lane</td>
<td>Street/Road/Lane</td>
</tr>
<tr>
<td>Area/Locality</td>
<td>Area/Locality</td>
</tr>
<tr>
<td>Post Office</td>
<td>Post Office</td>
</tr>
<tr>
<td>District</td>
<td>SAGAR</td>
</tr>
<tr>
<td>State</td>
<td>MADHYA PRADESH</td>
</tr>
<tr>
<td>Pincode</td>
<td>Pincode</td>
</tr>
</tbody>
</table>
Section 3 – Account Details

- Click to check IFS / MO code
- Bank/PO Name & Branch will automatic populate if correct IFS/MO code entered

Select Bank Name & State and then click Find for Post office select “India Post”

Click on radio buttons to select

Click here to check more search results

After filling all mandatory field in forms, click on SAVE button
Applying for Second & Third Instalments

- Click Here to open Instalment forms for Second and Third Instalment.
Second Instalment Form

**Physical Form**

**Online Form**

- Fill Claim Date & ANC Date details from the dropdown calendar.
- Click save for further process and click “Cancel” to not save the changes.
Third Instalment Form

Physical Form

Online Form
Search for Beneficiaries by Field Functionary Centre

- CDPO/MO Data Entry user can search Beneficiary by ID Proof number, Account Number or Mobile Number.
- CDPO/MO Data Entry user can also see list of Beneficiary under his/her jurisdiction by selecting Field Functionary Centre from dropdown.

- Click on field name to sort
- Arrow near field name indicate order of sorting either ascending or descending
Search for Beneficiaries by ID Proof

-Click here to see Beneficiary Profile
**How to View Beneficiary Profile Details**

After Successful Search for a Beneficiary, the Beneficiary Profile Page with all details provided during time of registration is visible.

If the Beneficiary Form was successfully saved by CDPO/MO Data Entry user it goes to Sanctioning Officer for Approval.

<table>
<thead>
<tr>
<th>Application Type</th>
<th>CDPO Name</th>
<th>Pregnancy No</th>
<th>Instalment Date</th>
<th>Status</th>
<th>Status as on date</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>Registration</td>
<td>SHAHГАRH</td>
<td>1</td>
<td>05/01/2017</td>
<td>Aadhaar verified</td>
<td>17/09/2017</td>
<td>VIEW</td>
</tr>
<tr>
<td>First Instalment</td>
<td>SHAHГАRH</td>
<td>1</td>
<td>05/01/2017</td>
<td>Approved by Sanctioning Officer</td>
<td>17/09/2017</td>
<td>VIEW</td>
</tr>
</tbody>
</table>
Correction Queue

Number in bracket represents the number of items in the Correction Queue.

<table>
<thead>
<tr>
<th>Type</th>
<th>Beneficiary</th>
<th>Entry Date</th>
<th>Reason for Correction</th>
</tr>
</thead>
<tbody>
<tr>
<td>Beneficiary Registration</td>
<td>Mrs. Volume Test</td>
<td>12/10/2017</td>
<td>Deviation/ Mismatch from Physical Forms.</td>
</tr>
<tr>
<td>Beneficiary Registration</td>
<td>Usha Patil</td>
<td>17/09/2017</td>
<td>Rejected PFMS</td>
</tr>
<tr>
<td>Beneficiary Registration</td>
<td>Karnavati Jadhav</td>
<td>17/09/2017</td>
<td>Rejected PFMS</td>
</tr>
</tbody>
</table>
Note: If the Instalment Application Form has been approved by the Sanctioning Officer, the beneficiary details cannot be updated until the payment cycle has been completed.
Updating Beneficiary Details

- Scheme Facilitator can update field as per details received in physical update form.
- After updating details of Beneficiary, the beneficiary details will go for Sanctioning Officer Approval.

Grayed Out fields (Aadhaar Number cannot be edited.)
Roles and Responsibility of Sanctioning Officer

1. CDPO/MO Data Entry User Setup in the PMMVY System
2. Approvals of Beneficiary Registration and Instalment Claims
3. Payment Reports
4. Periodic Review of PMMVY Implementation
5. Grievance Handling and Escalation at the Block Level
User Creation

- Sanctioning Officer can create logins for CDPO/MO Data Entry user. He can also edit or delete existing CDPO Data Entry user account by clicking on Edit or Delete.
User Creation

- Fill user details to create account for logins
- Email ID, Password, Permissions and Mobile number are mandatory field.
- Ensure permission rights for creating users
Registration Approval Queue

- The Sanctioning Officer opens the Approval Queue.
- The Sanctioning Officer can Approve or send for correction or Reject Beneficiary Applications after viewing their Details.
Instalment Approval Queue

- The Sanctioning Officer opens the Claim Approval Queue.
- The Sanctioning Officer can Approve or Reject Beneficiary Claim Applications after viewing their Details.
- If Sanctioning officer selects “Correct” the application goes to “Correction Queue”
Re-Registration Approval Queue

• The Sanctioning Officer can Approve or Reject Beneficiary Re-Registration Claim Applications after viewing their Details.

• If Sanctioning officer selects “Correct” the application goes to “Correction Queue”
Migration Approval Queue

- The Sanctioning Officer can Approve or Reject Beneficiary Migration Claim Applications after viewing their Details.
- If Sanctioning officer selects “Correct” the application goes to “Correction Queue”
IGMSY Approval Queue

- The Sanctioning Officer can Approve or Reject Beneficiary IGMSY Claim Applications after viewing their Details.
- If Sanctioning officer selects “Correct” the application goes to “Correction Queue”
• CDPO/MO Data Entry user can check or print report by month and year by Verifier.

• Reports are displayed in alphabetical order of Verifier and Field Functionary.
Revision District Nodal Officer
Module -5

Pradhan Mantri Matru Vandana Yojana (PMMVY)
MINISTRY OF WOMEN & CHILD DEVELOPMENT
GOVERNMENT OF INDIA
Roles and Responsibility of District Nodal Officer

1. User Creation –Sanctioning Officer and CDPO/MO Data Entry user
2. Field Functionary Maintenance
3. Block Level Field Functionary Mapping
4. Delayed Approval Report
• The PMMVY System captures details of Field Functionary Workers and Field Functionary Helpers to enable tracking of scheme implementation Field Functionary wise.
The PMMVY System maps each Field Functionary to their respective Blocks to enable effective monitoring of scheme performance and also allow to add new Block (CDPO/MO) or new field functionary.
- The Program Summary Dashboard provides details on Total Beneficiaries, Funds Disbursed and Average Time Taken for Fund Disbursement in 3 Time Buckets:
  - Current Month, Financial Year Till Date, Since Start of Scheme.
- The Application Status Dashboard provides details on Application Processing in 3 Time Buckets:
- Current Month, Financial Year Till Date, Since Start of Scheme.
The Scheme Outreach – Total Beneficiaries Dashboard provides details on Total Beneficiaries in current month and Year to date up to block level.
Scheme Outreach – Timeliness in Payment Processing

MINISTRY OF WOMEN & CHILD DEVELOPMENT
PRADHAN MANTRI MATRU VANDANA YOJANA

STATE: KERALA
DISTRICT: WAYANAD
USER NAME: DISTRICT

district_wayanad@mailinator.com

Scheme Outreach - Timeliness in Payment Processing

<table>
<thead>
<tr>
<th></th>
<th>Less than 30 Days</th>
<th>30 Days – 60 Days</th>
<th>Greater than 60 Days</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Instalment 1</td>
<td>Instalment 2</td>
<td>Instalment 3</td>
</tr>
<tr>
<td>WAYANAD</td>
<td>4</td>
<td>3</td>
<td>1</td>
</tr>
<tr>
<td>KALPETTA</td>
<td>21</td>
<td>21</td>
<td>0</td>
</tr>
<tr>
<td>PANAMARAM</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>SULTHAN BATHERY</td>
<td>1</td>
<td>1</td>
<td>1</td>
</tr>
</tbody>
</table>

Screen Number: 28
Scheme Outreach – Funds Disbursed

**MINISTRY OF WOMEN & CHILD DEVELOPMENT**
PRADHAN MANTRI MATRU VANDANA YOJANA

**Setup** ▼ **Dashboard** ▼ **Help** ▼

**Program Summary**

**Application Status**

**Scheme Outreach ▼**

**Scheme Outreach - Funds Disbursed**

Filter by: October 2017 ▼ Submit ▼ PRINT REPORT

<table>
<thead>
<tr>
<th>Instalment</th>
<th>Total</th>
<th>Others</th>
<th>SC</th>
<th>ST</th>
<th>Others</th>
<th>SC</th>
<th>ST</th>
<th>Others</th>
<th>SC</th>
<th>ST</th>
</tr>
</thead>
<tbody>
<tr>
<td>WAYANAD</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>KALPETTA</td>
<td></td>
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<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PANAMARAM</td>
<td></td>
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<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>SULTHAN BATHERY</td>
<td></td>
<td></td>
<td></td>
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<td></td>
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</tr>
</tbody>
</table>

Note: Data Updated Till 10/16/2017 10:28:12 AM

Screen Number: 27
Revision State Nodal Officer

Module -6

Pradhan Mantri Matru Vandana Yojana (PMMVY)
MINISTRY OF WOMEN & CHILD DEVELOPMENT
GOVERNMENT OF INDIA
Roles and Responsibility of State Nodal Officer

1. User Creation – District Nodal Officer, Sanctioning Officer and CDPO/MO Data Entry user
2. Payments Approval
3. Tracking of Scheme through Dashboards
Payments Approval by State Nodal Officer

The State Nodal Officer is responsible to approve the payments to beneficiaries through the PMMVY software. The payments can be sent for approval through the PFMS Batch Approval process.

Step 1: State Nodal Officer Logins into PMMVY System and chooses PFMS Batch Approval.

Step 2: State Nodal Officer can customize and pass the Payment Request values based on fund availability in Escrow Account.

Note: Unlike IGMSY only State Nodal Officer will interact with PFMS. No print advice is required by PFMS. All this process is backend process.
Program Summary

The Program Summary Dashboard provides details on Total Beneficiaries, Funds Disbursed and Average Time Taken for Fund Disbursement in 3 Time Buckets:
- Current Month, Financial Year Till Date, Since Start of Scheme.
The Application Status Dashboard provides details on Application Processing in 3 Time Buckets:

- **Current Month**, Financial Year Till Date, Since Start of Scheme.
- The Scheme Outreach - Total Beneficiaries Dashboard provides details on Total Beneficiaries in current month and Year to date up to block level.
# Scheme Outreach – Timeliness in Payment Processing

The image shows a screenshot of a dashboard from the Ministry of Women and Child Development, specifically for the Pradhan Mantri Matru Vandana Yojana. The dashboard includes a filter by date for October 2017, along with a table that details the timeliness of payment processing in different districts.

### Scheme Outreach - Timeliness in Payment Processing

<table>
<thead>
<tr>
<th>Districts</th>
<th>Less than 30 Days</th>
<th>30 Days - 60 Days</th>
<th>Greater than 60 Days</th>
</tr>
</thead>
<tbody>
<tr>
<td>KERALA</td>
<td>4</td>
<td>3</td>
<td>1</td>
</tr>
<tr>
<td>WAYANAD</td>
<td>4</td>
<td>3</td>
<td>1</td>
</tr>
<tr>
<td>KALPETTA</td>
<td>21</td>
<td>21</td>
<td>0</td>
</tr>
<tr>
<td>PANAMARAM</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>SULTHAN BATHERY</td>
<td>1</td>
<td>1</td>
<td>1</td>
</tr>
</tbody>
</table>

The table indicates the number of installments processed within specific time frames across different districts.
Scheme Outreach – Funds Disbursed

### Scheme Outreach - Funds Disbursed

**Filter by:** October 2017

<table>
<thead>
<tr>
<th>Instalment 1</th>
<th>Instalment 2</th>
<th>Instalment 3</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Total</strong></td>
<td><strong>Others</strong></td>
<td><strong>SC</strong></td>
</tr>
<tr>
<td><strong>Others</strong></td>
<td><strong>SC</strong></td>
<td><strong>ST</strong></td>
</tr>
<tr>
<td><strong>Others</strong></td>
<td><strong>Others</strong></td>
<td><strong>SC</strong></td>
</tr>
<tr>
<td><strong>Others</strong></td>
<td><strong>Others</strong></td>
<td><strong>SC</strong></td>
</tr>
</tbody>
</table>

**KERALA**

- WAYANAD
  - KALPETTA
  - PANAMARAM
  - SULTHAN BATHERY

**Note:** Data Updated Till 10/16/2017 10:11:47 AM

**Screen Number:** 27
Q&A SESSION
Master Trainer – Readiness Check List

- Ensure all IT Infrastructure for trainees is present at venue.
- Check Internet Connectivity for all systems.
- Ensure availability of physical user manuals for the delegates.
- Ensure creation of login ids for all the delegates.
- Ensure availability of master data for the delegates jurisdiction.
- Ensure availability of sample beneficiary forms for the delegates.
- Ensure availability of sample supporting documents for the beneficiaries.
Components of Master Data - WCD

- State
  - Nodal Officer

- District
  - Nodal Officer

- CDPO Block/Project
  - Sanctioning Officer
  - CDPO data entry

- Supervisor/Sector

- Anganwadi Center

- All CDPO Blocks/Project should report to a District

- All Supervisor/ Sectors should report to a CDPO Block/ Project.

- All AWCs should map with a Village/ Town/ City
- All AWCs should be reporting into a Sector.
Components of Master Data - Health

- State
  - State Nodal Officer

- District
  - District Nodal Officer

- Health Block/MO
  - Sanctioning Officer
  - MO data entry

- ANM

- ASHA/ANM

- All Health Blocks/ MO should report to a District

- All ANM should report to a Health Block/MO

- All ASHA/ANM should map with a Village/ Town/ City
- All ASHAs should be reporting into a ANM.
THANK YOU