



GOVERNMENT OF INDIA
MINISTRY OF WOMEN & CHILD DEVELOPMENT

Revised Guidelines and Application format

On

SUPPORT TO TRAINING AND EMPLOYMENT
PROGRAMME FOR WOMEN (STEP)

2014



SUPPORT TO TRAINING AND EMPLOYMENT PROGRAMME FOR WOMEN (STEP) – REVISED GUIDELINES- 2014

1. INTRODUCTION AND NEED FOR THE SCHEME

India has the advantage of a “demographic dividend” due to its large and growing population in the 15 to 59 year age group estimated to be upwards of 600 million currently. This large working age population can make a significant contribution to the country’s growth provided it is equipped to be productive. Skills and knowledge are the driving forces of economic growth and social development of country. They have become even more important given the increasing pace of globalization and technological changes, both challenges that are taking place in the world.

India’s vocational training infrastructure is inadequate to meet the diverse and many skill requirements of the population. While almost 90% of the 450 million jobs in India require vocational skills, currently only 7% of youth (15 to 29 years) receive any kind of formal or informal vocational training. Taking cognizance of this deficit between demand and supply, the Government has set an ambitious plan training 500 million individuals by 2022, translating to training 42 million a year.

With respect to women, there has been recent concern lately about the decline in women’s workforce participation in India. The large sample surveys of the National Sample Survey Office (NSSO) on employment and unemployment suggest that between 2004-05 and 2011-12, women’s recorded work participation in age group 15+ declined from 33.3 percent to 25.3 percent in rural areas and 16.6 percent to 14.7 percent in urban areas. This makes India’s position unique in that women’s work participation appears to have fallen even as national income has risen rapidly.

One explanation, which explains drop in participation within each income segment, is because of a shortage of job opportunities for those with low or medium levels of skills outside agriculture. Therefore, India needs to create more low- and medium-skilled jobs to give women a route out of subsistence work. Non-governmental organizations will be vital to ensure women build job-relevant skills, even in the absence of formal education.

The situation of the next generation could be radically different. A doubling of secondary and tertiary education (for girls and boys) accounts for the other half of India’s falling overall participation rate as more young people are in education rather than in work. The evidence today is that the enrolment of girls and women in schools and colleges is on a par with that of boys and men in many parts of the country. These strides in educational provision will change India for the younger generation.

But to transform the lives of the mothers of that generation—India needs skill-training programmes on a large scale. The aim of skill development, particularly in case of women, is not merely to prepare them for jobs, but also to improve the performance of women workers by enhancing the quality of work in which they are engaged.

MWCD through its STEP Programme has been contributing in a small way to address occupational aspirations of poor women who do not have the opportunity of formal skill training. The STEP Programme a 100% Central Sector Scheme is under implementations since 1986-87. Training is provided to poor and marginalized women in traditional trades which are largely in the informal sector. The Programme of STEP advocates the objective of extending training for up-gradation of skills and employment for women through a variety of action oriented projects.

Based on the experience gained from the implementation of the scheme during the 11th plan and based on evaluation report of National Institute of Administrative Research (NIAR), Mussorie submitted in September, 2013 for the 11th Plan period and also the advice given by the Ministry of Finance and the Planning Commission, it is decided to revise the scheme guidelines for strengthening of the existing programme components and thus make the programme more effective in achieving the envisaged objectives.

With the emphasis on Skill Development for self or wage employment and greater inclusive growth in the 12th Plan, it is envisaged to revise the STEP Guidelines in 2014 and introduce new trades.

2. OBJECTIVES OF THE SCHEME

The scheme has 2 fold objectives viz.

- a) To provide skills that give employability to women.
- b) To provide competencies and skills that enable women to become self-employed/entrepreneurs.

3. TARGET GROUPS

The scheme is intended to benefit women who are in the age group of 16 years and above.

4. ELIGIBLE ORGANIZATIONS/ PROJECT IMPLEMENTING AGENCIES (PIAs)

Grants-in-aid under the STEP programme may be given to an institution having a distinct legal entity, to:

- (a) Institutions or organizations set up as Autonomous Organization under a specific statute or as a society registered under the Societies Registration Act, 1860 or Indian Trusts Act, 1882 (Not for profit) or other statutes.
- (b) Voluntary organizations or Non-Government Organizations registered under the Societies Registration Act, Indian Trust Act carrying out activities which promote the objectives of the STEP programme, with adequate financial and other resources, credibility and experience of the type of activities to be undertaken.
- (c) Co-operative Societies.

The organization must be in existence at least for 3 years, and have carried out activities for imparting skills related to employability and entrepreneurship for at least 3 years. At the time of filing the application, the organization must have a positive net worth in at least 2 previous years.

5. SECTORS/TRADES COVERED

Assistance under the STEP scheme will be available in any sector for imparting skills related to employability and entrepreneurship, including but not limited to the following:

Agriculture

Horticulture

Food Processing

Handlooms

Tailoring, Stitching, Embroidery, Zari etc

Handicrafts

Computer & IT enabled services along with soft skills and skills for the work place such as spoken English.

Gems & Jewellery

Travel & Tourism

Hospitality.

6. NUMBER OF BENEFICIARIES

Approval would be given only for such number as are considered viable and the maximum number of beneficiaries in a project shall not exceed 200.

Training will be imparted in batches with numbers of trainees that are manageable, within the infrastructure and training capacity of the organization and in groups that can be imparted due attention by the instructors. For trades that use equipment/ small machines/ computers, the batches will typically be determined by the number of such equipment that is available.

7. PROJECT DURATION

A particular project will be for a maximum duration of 18 months, including time set aside for post-training activity evaluation.

Training courses/ modules will necessarily be of shorter duration, with a maximum of six months for a course in exceptional cases, and typically of three month duration.

Courses of shorter duration than two months will also be exceptional, needing a justification to be provided by the applying organisation.

8. FUNDING NORMS FOR ASSISTANCE

The financial assistance under STEP will be subject to the following limits:

S. No	Cost Item	Ceiling per beneficiary (3 month course)	Ceiling per beneficiary (6 month course)
1.	Training Cost	Rs. 14,000	Rs. 20,000
2.	Food & Travel Cost	Rs. 4,000	Rs. 8,000
	Total Cost	Rs. 18,000	Rs. 28,000

Training is expected to be for six days each week, with a training time of six hours per day, exclusive of breaks for travel, lunch i.e. a minimum of 432 hours and 864 hours for 3 and 6 months courses respectively. The focus should be on hands on training and not on assessment or certification.

- (i) The cost of providing refreshments may not exceed Rs. 40 per day per beneficiary.

- (ii) Project costing may include heads like mobilization of beneficiaries, preparation of curriculum, equipment, raw material, and teaching aids. Acquisition costs of equipment may form a part of the project, but may not exceed 10% of the project cost supported by the Ministry of Women & Child development.

Under the STEP scheme, financial assistance to meet a maximum of 90% of the project cost can be sanctioned by the Government of India. The remaining 10% will have to be borne by the implementing agency from its own resources.

9. APPLICATION PROCESS / SUBMISSION OF PROPOSALS

- a) The Ministry will invite applications for fresh proposals under revised guidelines 2014 through advertisement in newspapers and official website.
- b) The applications will be examined by Central Project Support Unit (CPSU) which will be constituted by the Ministry for this exercise. All proposals with recommendations shall be placed before the Project Appraisal Committee.
- c) Project proposals under the STEP scheme should be submitted to Under Secretary (STEP), Ministry of Women and Child Development, Shastri Bhawan, New Delhi. All new proposals will be submitted in the Application Format (Annexure-I) along with the documents as mentioned in (Annexure-II).
- d) Ongoing projects will continue to be funded as per the existing guidelines (2009).
- e) Proposals received from State Governments (except the ones already sanctioned) under the STEP 2009 Guidelines shall automatically stand null and void with the issue of Revised STEP Guidelines, 2014.
- f) The interested/willing organizations may apply for projects as per the Revised STEP Guidelines, 2014.

10. APPRAISAL OF THE PROJECTS

To ensure proper evaluation of the projects, the Ministry may utilize the services of government agencies like Office of Development Commissioner (Handloom), Office of Development Commissioner (Handicrafts), Indian Council of Agricultural Research etc. Services of reputed agencies like NPC, NABARD, TISS, NIESBUD etc. may be taken in special cases, wherever needed.

11. PROJECT APPROVAL

The proposals will be considered by the Project Appraisal Committee (PAC). The PAC will be headed by an officer not below the rank of Joint Secretary of the Ministry of Women & Child Development, Government of India. It will have representatives from Central Government Ministry/Department representing the sector, Planning Commission, Integrated Finance Division of the Ministry and respective State/UT Govt. The representative of the implementing agency may be called for the PAC meeting to explain the details of the project. The criteria indicated in Annexure-VIII will serve as a guide for the PAC. The Project Appraisal Committee shall meet once in two months to consider all proposals. The recommendations of PAC will be submitted to Secretary, MWCD to take a final decision on the project proposal.

12. RELEASE OF GRANT-IN-AID

The release of funds for a project would be carried out in the following manner:

- (i) At inception of the project, subsequent to the approval and receipt of requisite documents including the bond, the first release would be made covering up to 100% non-recurring expenditure. Component elements in this category would include expenditures on acquisition of minor equipment. In addition, raw materials and consumer requirements for the first half of the project would be released including stipend for trainees, sustenance costs for training and documentation cost of the training.
- (ii) For project of one year duration or less, the number of installments for which grants is released would ordinarily be kept to two. For projects of more than a year, but less than 18 months, the installments would ordinarily be kept to three.
- (iii) The project period shall commence from the date of release of first installment of financial assistance.
- (iv) For release of second and/or subsequent installments the implementing agencies shall be required to furnish the following documents (as per Annexure III) :
 - a. Project Accounts duly audited by CA.
 - b. UC of the previous grant certified by CA.
 - c. Recommendation from District Women Welfare Committee.
 - d. Progress Report indicating the activities carried out after the release of previous grant.

13. MANAGEMENT INFORMATION SYSTEM (MIS)

The PIA will submit progress report (Annexure V of Guidelines), indicating the activities carried out during the period after the release of previous grant, at the time of request for release of second / subsequent installment.

14. CONCURRENT MONITORING OF STEP PROJECTS

Monitoring is continuous process. The MWCD may engage a specialized Technical Support Agency (TSA) to conduct concurrent monitoring and random checking of physical and financial reports forwarded by the PIA. Each and every project will be monitored on a concurrent basis by a TSA identified by the Ministry from the list of evaluating agencies provided by Planning Commission.

The TSA will inter-alia ensure:

- updation of required MIS entries by the PIA,
- PIAs adherence to transparency norms,
- maintenance of training centres of PIAs;
- ensure quality of training and participation of trainees;

About 5% of the annual allocation will be earmarked for expenditure towards engagement of TSAs.

15. AUDIT

The MWCD retains the right to carryout audit of the accounts of the project if deemed necessary, including audit by CAG and by PAO of the Ministry or by independent agency. The PIA shall make all relevant records for the purpose when requested by an agency authorized by Ministry.

Financial Audit is to be carried out by the CA of the PIA as per statutory provisions. Accounts of the project of STEP shall be maintained separately by the PIA to facilitate meaningful audit.

16. OTHER CONDITIONS FOR ACCEPTANCE OF GRANT-IN-AID UNDER STEP SCHEME

- (i) All sanctions of the M/o WCD will be issued in favour of the implementing organisation and not to individuals.
- (ii) The grantee organization/institution shall maintain a separate account of the grant-in-aid provided by the M/o WCD for undertaking a project.
- (iii) The grantee organization/institution shall not accept any financial assistance from any other source(s) for the same project without the prior permission of the M/o WCD.
- (iv) The grantee organization/institution shall furnish a progress report of the project along with a statement of expenditure for release of subsequent grant. The organization/ institution shall record a certificate to the effect that the expenditure has been incurred in accordance with the sanctioned grant.
- (v) The persons employed in the project will be treated as the employees of the organization/ institution and not of the Government of India and the conditions of their service will be governed in accordance with the rules and orders of the organization applicable to such persons.
- (vi) The scheme will not finance any capital expenditure on lands or buildings.
- (vii) The organization/ institutions will have to execute a bond in favour of the M/o WCD on judicial stamp paper of Rs. 100/-. (Annexure VII)
- (viii) On completion of the project, the organization/ institution shall submit final report along with supporting documents such as photographs and utilization certificate for the grant-in-aid.
- (ix) The applicant organization will issue a certificate to the trainees on the course imparted after their successful completion of the training.
- (x) The applicant organization will submit the proposal in the prescribed application format with necessary documents as per Annexure I & II of the guidelines.
- (xi) Unspent amount of grant-in-aid released by M/o WCD will be refunded to the M/o WCD along with interest accrued through PAO, M/o WCD.
- (xii) The unsatisfactory performance/non-performance of the organization would mean refund of grant-in-aid along with interest accrued to M/o WCD through PAO, M/o WCD. (If the NGO does not abide by its commitment made in its proposal on number of trainees to be trained / training infrastructure to be provided / training material etc. at the time of completion of the project the money will be refunded).

- (xiii) M/o WCD reserves the right to blacklist the organization if it is implementing these projects in an unsatisfactory or improper manner.
- (xiv) In the event of a Court Case, the organization/implementing agency shall not be entitled to any grant-in-aid till the matter is pending in the court of law. The M/o WCD will not be responsible for any legal/intellectual/contractual disputes between organization/implementing agency and a third party. By accepting the grant, the recipient accepts this condition.

APPLICATION FORMAT

Support to Training and Employment Programme for Women (STEP)

PART A- ORGANISATION

1. Name and full Postal address of the head office of the Organisation
 - (a) District
 - (b) State
 - (c) Pin Code
 - (d) Telephone No. with STD code
 - (e) Fax No.
 - (f) Mobile No.
 - (g) E mail ID

2. Name and full Postal address of the Project in-charge
 - (a) Name
 - (b) Address
 - (c) Telephone No. with STD code
 - (d) Fax
 - (e) Mobile No.
 - (f) E mail ID
 - (g) Aadhar Number

3. Bank details of the organization:

4. Do the bye-laws of the organization permit it to receive Govt. grants and implement women's programme in the project area?

5. Whether registered under Indian Societies Registration Act, 1860 Indian Trusts Act, 1882?

- (a) Registration No.
- (b) Date of Registration
- (c) Period of Validity

6. Capability and Capacity of the organization:

(a) Infrastructure Available

- i. Details of trainers and other employees (Qualification, Age, Experience, Salary etc.)
- ii. Land and buildings owned by the organisation
- iii. Training equipment owned by the organisation

(b) Organizational Capacity including past experience in skill development and training (Last 3 years)

Project already executed	Beneficiaries covered (Men and Women)	Project cost	Source of funding

(c) Financial Status of the organization in last 3 years

Year	Assets & Liabilities	Income & Expenditure	Receipt & Payment	Surplus/Deficit

7. Details of grants received during the last 3 years

Source of Funding	Date/Period	Amount	Project Details	Whether completed

8. Whether affiliated to National Skill Development Corporation (NSDC)? (If yes the details thereof.)

9. Has the performance of the organisation being evaluated by any recognized /reputed independent agency during last three years? (If yes, the details thereof)

10. A write-up by the organization describing why the project should be entrusted to the organization including value addition proposed by the organisation

Signature with office stamp

Date

PART B- PROJECT DETAILS

1. Sector/trade of the Project
2. Duration of the project
3. Total no. of beneficiaries
4. Project Area
5. Basis of selection of the beneficiaries
6. Cost of the project – (Item wise, Course-wise, Recurring and Non-recurring)
(Detailed proposal to be attached)
7. Cost per beneficiary
8. Physical targets with respect to cost component (Course wise and Item wise)
9. Details of Training:
 - a. Topics to be covered during the training
 - b. Period of training including hours of training (Theory and Practical)
 - c. Educational qualification and experience of trainers
 - d. Undertaking of having linkages with the training agency in case the training is to be provided by an outside agency. (If applicable)
 - e. Undertaking to provide certificates to beneficiaries on completion of training/skill up gradation course.

Signature with office stamp

Date

DOCUMENTS TO BE ATTACHED TO THE APPLICATION AND FOR
RELEASE OF INITIAL GRANT

1. Attested Copies of Audited Statement of Accounts (for preceding three years).
2. Annual Report for three preceding years.
3. Proof of experience in the sector concerned.
4. Copy of Registration Certificate.
5. Undertaking regarding training linkages (if applicable).
6. Undertaking to provide certificate on completion of training.

DOCUMENTS REQUIRED FOR RELEASE OF SUBSEQUENT GRANTS

(As mentioned in para 12 of Guidelines)

1. Utilization Certificate (UC) of previous grant-in-aid released duly audited by Chartered Accountant (as per Annexure VI).
2. Audited Statement of Accounts duly audited by Chartered Accountant.
3. Progress Report (Annexure V) indicating the activities carried out after the release of previous grant.
4. Recommendations of the District Women Welfare Committee (Annexure IV).
5. Action Taken Report on the recommendations of the Evaluation Agency (if applicable).
6. Pre Stamped Receipt.
7. Bond on a Stamp Paper of Rs. 100/- (Annexure VII).

Recommendation by District Women Welfare Committee

1. Name and full address of the Organization
2. Name of the Scheme for which application is made
3. Name and designation of the Officer who inspected the organization
4. Physical progress of the project activities as on date of inspection
5. Financial progress as on date of inspection
6. Do you agree with report of the inspecting officer and inspecting officer and if not reasons thereof?
7. Is the Organization implementing the project applied for? Please give reasons / justifications.
8. Is there any complaint the organization regarding miss-utilization of funds or any other irregularities committed by the organization?
9. What is the justification for the project applied for?
10. Is the proposal recommended for sanction / release of grants?

Signature
(Name)

Designation with official seal

Date:

PROGRESS REPORT

(To be submitted for preceding 6 months by Project in charge)

PART-A - FINANCIAL PROGRESS

1. Component-wise total budget allocation for the current installment and actual expenditure incurred by the organization during the preceding 6 months

Sl. No.	Items	Budget Allocated (For the complete project) Amount (Rs. In Lakhs)	Actual Expenditure during the preceding 6 months Amount (Rs. In Lakhs)	Cumulative Expenditure till date Amount (Rs. In Lakhs)
a.	Training cost			
b.	Food and Travel Cost			
Total				

PART-B - PHYSICAL PROGRESS

1. Physical targets fixed for the current installment and targets achieved by the organisation during the preceding 6 months

Sl. No.	Items	Physical Targets (For the complete project)	Physical Targets achieved during the preceding 6 months	Cumulative Physical Targets achieved Till date
a.	Training cost			
b.	Food and Travel Cost			
Total				

(Signature)
Name & Seal

Date:

Form GFR 19 – AUTILIZATION CERTIFICATE

Sl. No.	Letter No. & Date	Amount	Certified that out of Rs...../- (Rupees only) of Grants-in-aid sanctioned as installment of year for the F.Y. in favour of M/sunder the Ministry of Women & Child Development, Govt. of India vide letter No. & date given in the margin and Rs./- (Rupees) on account of unspent balance of the previous year, a sum of Rs./- (Rupees only) has been utilized during the period from to.....for the purpose of running the STEP project of Ministry of Women & Child Development and a balance amount of Rs./- remaining unutilized at the end of the said period has been surrendered to the Govt.(vide No.....dated.....) or will be adjusted towards the amount of the grant payable for the next installment.
1.			

2. The amount of Rs..... /- (Rupees only) released by the Ministry of Women & Child Development, Govt. of India has already been spent by the organization for running the STEP project.

3. Certified that I have satisfied myself that the conditions on which the Grant-in-aid was sanctioned have been duly fulfilled and that I have exercised the following checks to see that the money was actually utilized for the purpose for which it was sanctioned.

Kinds of checks exercised:

1. Cash Book, Ledger, Journal.
2. Bills, Vouchers, Register and other records maintained by the organization.
3. Bank Account.

Place:

Date:

Signature

CHARTERED ACCOUNTANT

(Name & seal)

(Please see guidelines for certifying the accounts and endorsing utilization certificates in respect of Government Grants.)

(GUIDELINES FOR CHARTERED ACCOUNTANTS/GOVERNMENT
AUDITORS)

1. The Auditors certifying the accounts and endorsing Utilization Certificates in respect of Government grants should bear in mind the following points.
2. If the number of beneficiaries in the STEP Project is below/above the prescribed limit, the expenditure will vary accordingly at the prescribed rate agreed to by the Project Sanctioning Committee.
3. A separate register for inventories e.g. equipments, machinery, furniture and other assets be maintained indicating the value of the items at the time of purchase in GFR FORM 19.
4. In case a particular post has been lying vacant for specified period the salaries against that should not be claimed.
5. The Accounts for Ministry of Women & Child Development grants for STEP Project should be prepared separately. Further, in the consolidated Audited Account of the Organization, the expenditure towards this scheme should be shown separately under the Head "Support to Training and Employment". As far as possible, only the expenditure clearly under each sub-head incorporated in the schematic pattern.

(BOND to be executed by grantee agency/ organization on Rs.100/- Stamp Paper)

KNOW ALL MEN BY THESE PRESENTS THAT we the _____ (Name of the organization as in Registration Certificates) an organisation registered under _____ having been registered by the Office of _____ (Name and full address of Registering Authority), vide Registration Number _____ dated _____ Office at _____ in the State of _____ (herein after called the obligor/obligors) are held and firmly bound to the President of India (hereinafter called the Government) in the sum of Rs. _____ (in words Rs. _____ only) with interest therein @10% per annum well and truly to be paid to the President on demand and without demur, for which payment we bind ourselves and our successors and assigns by these presents.

2. SIGNED this _____ day of _____ in the year Two thousand and _____.

3. WHEREAS the obligors has sent a request proposal to Government, through the Union Ministry of _____ for Grants of Rs. _____ vide his letter number _____ dated; the obligors has agreed to execute this bond in advance, in favour of Union Ministry of _____ for entire amount of Rs. _____ as requested in the proposal sent to the Government. The obligor is willing to accept the proposed amount or any other amount approved/sanctioned by the Government. The obligor is willingly executing this bond of proposed amount with the stipulation that obligor will be bond up to this amount or by the actual amount approved/sanctioned by the Government, whichever is less. The obligor is also willing to accept all terms and conditions mentioned in the "Letter of Sanction" to be issued by the Government.

4. Now the condition of the above written obligation is that if the obligors duly fulfill and comply with all the conditions mentioned in the letter of sanction, then above written bond or obligation shall not be enforceable. But otherwise it shall remain in full force and virtue. If a part of the grant is left unspent after the expiry of the period within which it is required to be spent, the obligors agree to refund the unspent balance along with interest at the rate of 10% (ten percent) per annum unless it is agreed by the sanctioning authority to be carried over to the next financial year. The amount of grant shall be refunded along with interest earn thereon.

5. The organisation agrees and undertakes to surrender/pay to Government the monetary value of all such pecuniary or other benefits which it may receive or derive/have received through/upon unauthorized use (such as letting out premises for adequate or less than adequate consideration or use of the premises for any purpose other than that for which the grant was intended) of the property/building or other assets created/acquired/constructed largely from out of Government grant. The decision of the Secretary to the Government of India in the Ministry of Women and Child Development or the administrative Head of the Department concerned shall be final and binding on the organisation, in respect of all matter relating to the monetary value mentioned above to be surrendered/ paid to the Government.

6. The member of the executive committee of the grantee will (a) abide by the conditions of the grants in aid by the target dates, specified in the letter of sanction and (b) not divert the grants or entrust execution of the scheme or work concerned to other institution (s) or organization (s); and (c) abide by any other conditions specified in the agreement governing the grants in aid. In the event of grantee failing to comply with the conditions or committing breach of the conditions of the bonds, the signatories to the bonds shall be jointly and severally liable to refund to the President of India, the whole or a part amount of the grant with interest @10% per annum thereon.

7. AND THESE PRESENTS ALSO WITNESS THAT

- (i) The decision of the Secretary to the Government of India in the Ministry of Women and Child Development on the question whether there has been breach or violation of any of the terms and conditions mentioned in the sanction letter shall be final and binding on the obligors; and
- (ii) The Grantee/Obligors shall bear the stamp duty payable on these bonds.

In witness whereof these presents, bond has been executed as under on behalf of the obligors and day herein above written in pursuance of the Resolution No..... dated..... passed by the Governing Body/Executive Committee of the obligors, a copy whereof is annexed hereto as Annexure B.

()
Signed for and on behalf of
Signature of the grantee

Name of the Obligor Association, as

- 1. Registration Number of Association Registered.
Full Mailing Address _____
- 2. Date of Registration _____
Telephone Number/Mobile No. _____
- 3. Registration Authority (RA) _____
E-mail address (if available) _____
- 4. Mailing Address (RA) _____
FAX No. _____
- 5. Telephone Number/Email etc. of RA _____

(in the presence of) Witness name, address and signature:

- (i)
- (ii)

(Sign)
Accepted for and on behalf of the
President of India
Designation
Date
Name & Address

Criteria for evaluation of Expression of Interest by the PIAs

- (i) Number of years of existence and operation of the PIA
- (ii) Number of Social sector projects implemented by the PIA in last three years
- (iii) Number of direct beneficiaries of the social projects in last three years.
- (iv) Whether the performance record of the PIA has been evaluated by any recognized / reputed independent agency in last three years
- (v) The number of social sector projects implemented by the PIA exclusively for women in last three years
- (vi) Average Annual Turn Over of the PIA of last three years
- (vii) Whether equipment for training are available with PIA
- (viii) Whether affiliated with National Skill Development Corporation (NSDC).

Note: All documents submitted by the organization will be subjected to cross verification and if found wrong, the organization will be blacklisted.
