

F. No. 19-17/2014-General
Government of India
Ministry of Women & Child Development

Shastri Bhavan, New Delhi.
Dated : 16th September, 2014

To

As per list

Tender Notice

Subject : Modification/redesigning of the Office Space in Room No. 353 'A' Wing Shastri Bhavan, New Delhi – reg.

I am directed to invite sealed quotations for modification/ redesigning of the Office Space in Room No. 353 'A' Wing Shastri Bhavan, New Delhi on urgent basis.

2. Scope of Work – The Ministry proposes to undertake modification/ redesigning of the Office Space in Room No. 353 'A' Wing Shastri Bhavan as per the enclosed layout plans. The work includes dismantling/ removing of existing structures and providing electrical works/ items and furnishing works/ items as per the details given in Annexure.

3. Before submitting the quotation, you are requested to depute a representative to inspect the site for actual measurement with prior intimation to S.O. (General), Telephone No. 23382972 in M/o WCD, Shastri Bhavan, New Delhi. No alternation/ escalation of price etc. will be entertained of the price once quoted. The above mentioned terms and work is required to be carried out on urgent basis and the firm should be in a position to execute the work on short notice basis and will be able to execute the work within the time as stipulated by this Ministry at the time of award of work.

4. The properly sealed quotations as supercribed as "Modification/ Redesigning of the Office Space in room No. 353 'A' Wing Shastri Bhavan, New Delhi" addressed to "Under Secretary, Ministry of Women & Child Development, Shastri Bhavan, New Delhi" should be dropped in the Tender Box located outside Room No. 629, 'A' Wing Shastri Bhavan, New Delhi by 3.00 P.M. on or before 19th September, 2014. Quotations received after stipulated time will be rejected forthwith without assigning any reasons therefore.

5. The Tenderer is required to deposit Rs. 25,000/- (Rupees Twenty Five Thousand only) as Earnest Money along with the tender in the form of Bank Draft of any Nationalized Bank drawn in favour of Pay & Accounts Officer, Ministry of Women & Child Development, payable at New Delhi. The tender which is not accompanied with Earnest Money shall be summarily rejected. The Earnest Money will be returned to the tenderer if his Tender is not accepted, but without any

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interest/ bank commission collection charges, within 30 (thirty) days from the date of opening of the tender.

6. Eligibility Criteria

- (i) The Contractor should be having technical competence, financial resources, equipment and other physical facilities, managerial capability, reliability, experience, reputation and the personnel, to perform the works contract.
- (ii) The Contractor should have handled such type of works including electrical, LAN, furnishing etc. of at least Rs. Five Lakhs for Renovation work & electrical work during last five years in any Government/ Semi Government / any Government undertaking.
- (iii) Contractor should not have been blacklisted by any Central/ State Government/ Public Sector Undertaking.
- (iv) Contractor should have in its name PAN (Permanent Account Number) with Income Tax authority.
- (v) The Contractor should also have in its name TIN number.

All eligibility criteria shall be supported by relevant documentary proof.

7. The quoted price should clearly indicate the details of taxes otherwise it will be presumed that the quoted price is inclusive of taxes. The firm should also verify that the terms and conditions as mentioned in this Notice are duly acceptable to them.

8. Payment in this regard will be made after successful completion of the entire work for which you will be required to submit the bill in triplicate to this Ministry for arranging payment.

9. This Ministry reserves the right to accept or reject in whole or in part any or all the quotations without assigning any reasons whatsoever.

Yours faithfully,

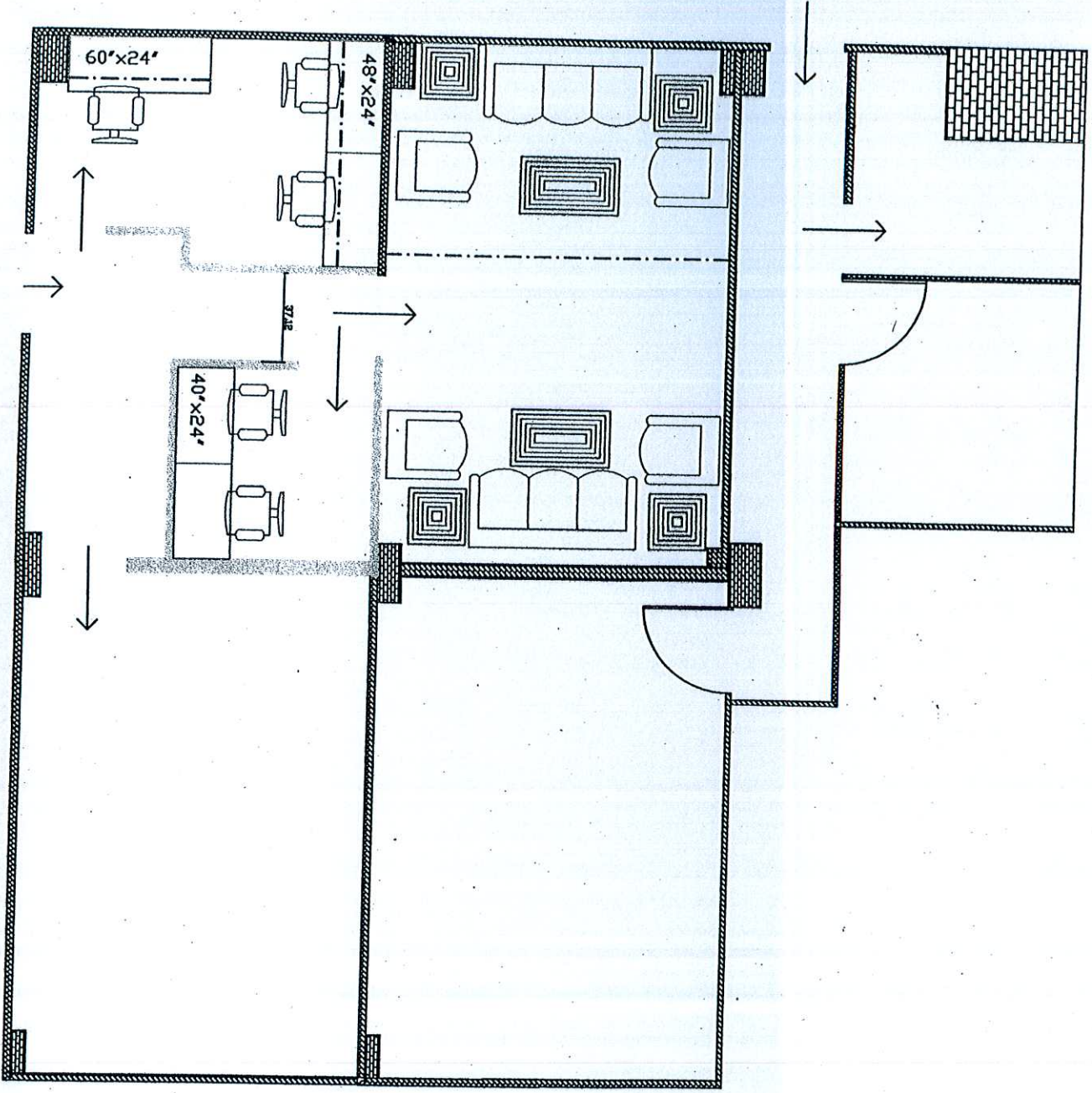


(Shailendra Kureel)

Under Secretary to the Government of India

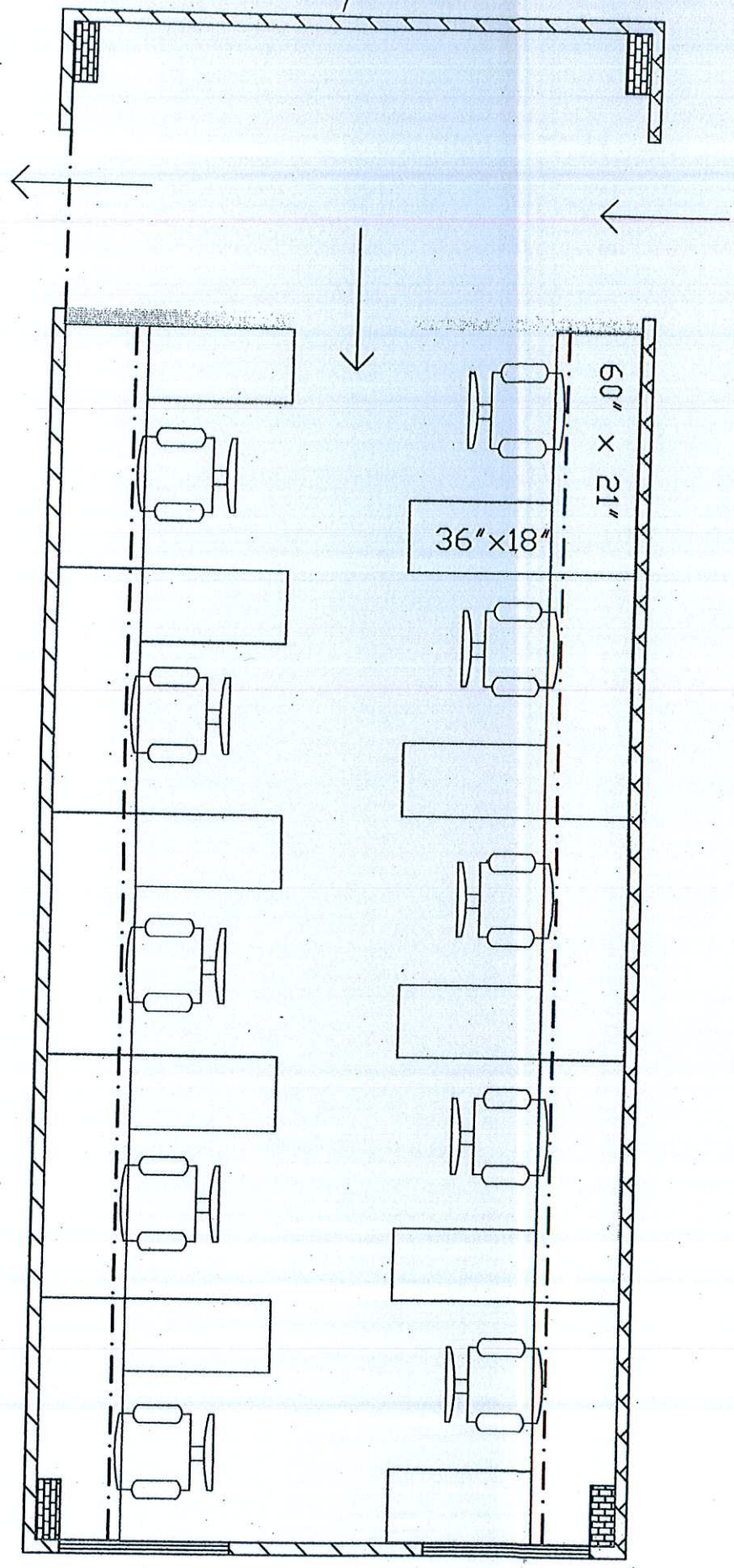
Tele : 23382676

Layout Plan



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Layout Plan



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Annexure

Detail of works to be carried out as per lay out plan in Room No.353 'A' wing, Shastri Bhavan, New Delhi

Sn	Items	Qty.	Rates (Rs.)	Amount (Rs.)
A.	Visitor's room :			
1.	Sofa Sets:			
	Sofa set with black colour Leatherette Upholstery or approved shade upholstery cloth on Front Seating and on back side of seating, wooden frame & base with back supporting with melamine polish, good quality seat cushion seating and HD Foam backing. Three seater Single seater	2Nos. 4No.		
2.	Corner Tables:			
	Center tables with 3"x3" teak wood frame with 12mm glass top completed with approved shade of melamine polish and moulding cornice etc. Size:24"x24"x18"	4Nos.		
3.	Centre Tables:			
	Corner tables with 3"x3" teak wood frame with 12mm glass top completed with approved shade of melamine polish and moulding cornice etc. Size:48"x24"x18"	2Nos.		
4.	False Ceiling:			
	Erection of False ceiling with Armstrong (ISI marked) tiles of 24"x24", with MS parameter, grid channels and hanging supports with fashners and fringes to structure of false ceiling. Size & Area:- 18.5'x12.5.=231.25 sq. ft.	231.25 sq. ft.		
5.	Ceiling lights:			
	Providing and fixing of false ceiling lights sets of 24"x24" with good reflector and two CFL tubes in each set after appropriate distance.	6Nos.		
6.	Partition:			
	Fixing of glass partition between visitor's room and staff cubicles with 12 mm thick toughened and frosted glass with SS fittings (Godrej, Doorma, Doorking or equivalent) all around i.e. floor, walls, beam/ ceiling for support of partition glasses as per requirement	100.00 sq. ft.		
7.	Electrical work:			
	Replacement of old switches and sockets with modular switches and sockets with boxes and plates for false ceiling lights (6 Nos.), ceiling fans, side table lamps etc. including required wiring, channel, PVC beading for same. Providing and fixing of main DB with required MCBs for distribution/ controlling of all lights/ fittings of Visitor's room.	As per requirement		
8.	Paint work:			
	Painting of walls of new visitor's room with plastic emulsion of approved shade after coating of cement primer wall putty and sandpapering as per requirement; Size & area: 18.5'x8'x2=296.00 sq. ft. 12.5'x8'x2=200.00 sq. ft. Total area=496.00 sq. ft.	496.00 sq. ft.		

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B.	PA Cabins/ Cubicles:			
1.	Work Stations:			
	<p>Wooden work station with key board tray slides on telescopic sliding channels, One drawer box, shelves for printers, UPS, CPU on lower side up to 2.5' and overhead storage with openable and lockable doors on upper side up to 8' height. and pin up board with approved shade cloth covering on middle part up to 4.5' ft. height. which will be made up with minimum 19mm, 12mm, 6mm thick ISI marked good quality commercial ply board, 4mm thick teak ply or 1mm thick laminate on exposed area, all hidden/unexposed area will be enamel painted/lacquer polished or laminated with white laminate of 0.8 mm thickness, completed with required teak moulding, margin or lipping with pvc beading, cornice, hardware fittings like hinges, handles, locks, magnetic catchers etc.</p> <p style="text-align: right;"> Size:- 42"x24"x96" 48"x24"x96" 60"x24"x96" </p>	<p>2Nos. 2Nos. 1No.</p>		
2.	Chairs:			
	<p>Medium back chairs in black colour Leatherite or approved cloth upholstery with chrome framing, Revolving and Tilting mechanism, Back tilt locking mechanism, Pneumatic height adjustment, Tilt-tension adjustment, Fixed arm rest with leather/cloth padding, Chrome base with castors</p>	5Nos.		
3.	Internet:			
	<p>One Internet Point with one jack/point on each work station. Including wiring from main hub in Ministers' office to each work station</p>	5Nos.		
4.	Telephone:			
	<p>One Telephone Point with one jack/point on each work station. Including wiring from main KTS System in Ministers' office to each work station</p>	5Nos.		
5.	Partition:			
	<p>Fixing of glass partition between visitor's room and staff cubicles with 12 mm thick toughened and frosted glass with SS fittings (Godrej, Doorma, Doorking or equivalent) all around i.e. floor, walls, beam/ ceiling for support of partition glasses as per requirement.</p> <p style="text-align: right;"> 84"x96" x 2 =112.00 sq. ft. 87"x96" x 1 = 58.00 sq. ft. 18"x96" x 1 = 12.00 sq. ft. 63"x96" x 1 = 42.00 sq. ft. Total Area =224.00 sq. ft. </p>	224.00 sq. ft.		
6.	Electrical work on 5 Nos. work stations:			
	<p>Modular One 15 Amp. Switch, one 15 Amp. Socket, one 5 Amp. Switch and one 5 Amp. Socket on each work station with gangue box, plate and cover including appropriate wiring from Main DB to each work station of reputed brands (ISI marked) Anchor Roma, MK, Wipro or equivalent company.</p> <p style="text-align: right;"> 15Amp.switches-5Nos. 15 Amp.sockets-5Nos. 5Amp.switches-5Nos. 5 Amp.sockets-5Nos. </p>	<p>5Nos. 5Nos. 5Nos. 5Nos.</p>		

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	Replacement of old switches with new Modular switches and sockets for existing light and fans with boxes and plates./ sheets Providing and fixing of main DB with required MCBs for distribution/ controlling of all lights/ fittings of PA cabin area.	As per requirement		
7.	Paint work:			
	Painting of walls & ceiling of new PA Cabins/ Cubicles/room with plastic emulsion of approved shade after coating of cement primer wall putty and sandpapering as per requirement; Size & area: 18.5'x10'x2=370.00 sq. ft. 12.5'x10'x2=250.00 sq. ft. 18.5'x12.5'x1=231.25 sq. ft. Total area=851.25 sq. ft.	851.25 sq. ft.		
C.	Staff room:			
1.	Work Stations:			
	Wooden work station with key board tray slides on telescopic sliding channels, One drawer box, shelves for printers, UPS, CPU on lower side up to 2.5' and overhead storage with openable and lockable doors on upper side up to 8' height. and pin up board with approved shade cloth covering on middle part up to 4.5' ft. height. which will be made up with minimum 19mm, 12mm, 6mm thick ISI marked good quality commercial ply board, 4mm thick teak ply or 1mm thick laminate on exposed area, all hidden/unexposed area will be enamel painted/lacquer polished or laminated with white laminate of 0.8 mm thickness, completed with required teak moulding, margin or lipping with pvc beading, cornice, hardware fittings like hinges, handles, locks, magnetic catchers etc. Size:- 60"x21"x96"- 10Nos.	10Nos.		
2.	Side tables:			
	Side tables with two drawers, and two doors , made up of 19mm 12mm, 6mm, thick commercial ply board with external surface pasted with 1mm thick laminate or 4mm thick teak ply, all hidden parts will be completed with enamel paint or 0.8 mm thick white laminate, edges lipping with PVC beading or lacquer polish and completed with all hardware fittings, cornice/ mouldings etc. Size:-36"x18"x30"	10Nos.		
3.	Chairs:			
	Medium back chairs in black colour Leatherite upholstery with chrome framing, Revolving and Tilting mechanism, Back tilt locking mechanism, Pneumatic height adjustment, Tilt-tension adjustment, Fixed arm rest with leather padding, Chrome base with castors	10Nos.		
4.	Internet:			
	One Internet Point with one jack/point on each work station. Including wiring from main hub in Ministers' office to each work station. total 10Nos.	10Nos.		
5.	Telephone:			
	One Telephone Point with one jack/point on each work station. Including wiring from main KTS System in Ministers' office to each work station. Total 10Nos.	10Nos.		

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6.	Partition: Erection / Fixing of glass partition between visitor's room and staff cubicles with 12 mm thick toughened and frosted glass with SS fittings (Godrej, Doorma, Doorking or equivalent) all around i.e. floor, walls, beam/ ceiling for support of partition glasses as per requirement. Size & Area: 12.5'x10.5'=131.25 sq. ft.	131.25 sq. ft.		
7.	Electrical work: Modular: One 15 Amp. Switch, one 15 Amp. Socket, one 5 Amp. Switch and one 5 Amp. Socket on each work station with gangue box, plate and cover including appropriate wiring from Main DB to each work station of Anchor Roma, MK, Wipro or equivalent company with ISI mark. 15Amp.switches-10Nos. 15 Amp.socket-10Nos. 5Amp.switches-10Nos. 5 Amp.socket-10Nos. Replacement of old switches with new Modular switches and sockets for existing light and fanes with boxes and plates./ sheets. Providing and fixing of main DB with required MCBs for distribution/ controlling of all lights/ fittings of PA cabin area.	10Nos. 10Nos. 10Nos. 10Nos. As per require-ment		
7.	Paint work: Painting of walls & ceiling of new staff room with plastic emulsion of approved shade after coating of cement primer wall putty and sandpapering as per requirement; Size & area: 31'x10'x2=620.00 sq. ft. 12.5'x10'x2=250.00 sq. ft. 31'x12.5'x1=387.50 sq. ft. Total area=1257.50 sq. ft.	1257.50 sq. ft.		
		G.Total		

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