

F.No. 16-3/2015-General  
Go9vernment of India  
Ministry of Women and Child Development  
(General Section)

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Shastri Bhawan, New Delhi  
Dated: 27<sup>th</sup> October, 2015

To

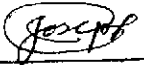
As per list attached

Subject:- Tender for Disposal of Waste Paper/old files/old newspapers/sweepings etc.

Sealed tenders are invited for disposal of weeded out old files/waste paper lying in the Record Room of the Ministry of Women and Child Development at Jeevan Vihar Building , Parliament Street, New Delhi. The bidders are, therefore, requested to quote their maximum rates for purchase & lifting of waste paper as per the terms and conditions mentioned below:-

TERMS & CONDITIONS

1. The bidders are required to submit a demand draft of Rs. 10,000/- ( Rs. Ten Thousand Only) as Earnest Money in favour of Pay and Account Officers, Ministry of Women and Child Development, New Delhi.
2. The labour charges for weeding, transportation, loading & unloading etc of waste paper will be borne by the bidder.
3. The present work should be completed within 5 days from the date of award of the contract.
4. The EMD of the successful bidder will be forfeited in case the work is not completed within the prescribed time. The Ministry reserves the right to reject or accept any or all the quotations at any time without assigning any reasons thereof.
5. The bidder quoting highest (Maximum) rate shall be awarded contract and the contract shall be valid for a period of one year from the date of award of the work/issuance of work order. Any waste paper/old newspapers/sweepings generated in this Ministry in its offices at Shastri Bhawan, Jeevan Vihar Building, Hotel Janpath etc. during this period would be covered under the quoted rates for a period of one year from the date of award of the contract.

  
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6. The rate shall be quoted on per kg basis in annexed format. The weighing of waste paper will be arranged by the bidder and instrument will be checked by the Ministry.
7. The waste paper shall be lifted only after deposit of the cost of waste paper.
8. The EMD of the successful bidder who has quoted highest rate shall be released only after successful completion of assigned work within the stipulated time.
9. The bidder may inspect the Record Room of the Ministry in Jeevan Vihar Building on any working day between 3.00 A.M. to 5.00 P.M. for assessing the quantum of waste paper before quoting the prices for waste paper. For this they may contact **Shri R.K. Pandey, Under Secretary, Record Room, Phone No. 011-23365345** on any working day **between 3.00 P.M. to 5.00 P.M.** The quotations should be addressed to Under Secretary, General Section, Ministry of Women and Child Development, room No. 313 'A' Wing, Shastri Bhawan, Dr. Rajendra Prasad Road, New Delhi-110001 on or **before 06.11.2015 at 3.00 PM** alongwith EMD. The bids will be opened on the same day at 3.30PM.



(V.T,Joseph)

Under Secretary to the Govt. of India

**ANNEXURE**

**PROFORMA (Qualifying Bid)**

Sl. No.	Particulars	To be filled by the Tenderer
1.	Name of the Agency	
2.	Detailed office address of the agency with office telephone number/mobile number	
3.	Details of EMD: (i) Amount (ii) Draft No. (iii) Date (iv) Issuing Bank	
4.	Rate of waste paper (per kg.)	

(Signature of the authorized person)

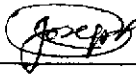
Name:

Designation:

Seal:

Date:

Place:

  
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List of addresses for calling quotations for award of contract for collecting waste paper in  
the Ministry of Women and Child Development

S.No.	Name of the Firms
1	M/s Jatender Sethi Praveen Sethi, A-25/9, Cannought Place, New Delhi-110001
2	M/s DurgaBhagvati Papers D-272/A,Gali No.6, West Vinod Nagar, Mandawli Fazal Pur, Delhi-110092
3	M/s Bille Papers, 12/132, Kalyan Puri Delhi-110092
4	M/s Raju & Dinesh Waste Papers Merchant, 5271,sora Kothi , Pahar Ganj New Delhi -110055
5	M/s Rakesh Kumar, 5/76,Khichdi Pur Delhi-110091
6	M/s Brij Kishore, 656,Gali No. 3, Anand Parvat, Punjabi Basti Delhi-110091

  
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