

F. No. PA/142/2020-CPMU  
Government of India  
Ministry of Women and Child Development  
POSHAN Abhiyan  
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Shastri Bhavan, New Delhi – 110001  
Dated : 14.09.2020

To,

All Secretaries of the Department of WCD/ Social Welfare Department of the States/ UTs.

Subject : Identification and tracking of Children with Severe Acute Malnutrition/ Severely undernourishment during PoshanMaah 2020 - regarding

Sir/ Madam

As you are aware that this Ministry is celebrating Poshan Maah 2020 during September 2020 in the country. It has been decided that identification and referral of Severe Acute Malnutrition/ Severely undernourished Children is one of the major activity to be started during Poshan Maah. As per schematic norms of the Anganwadi Services Scheme/ Poshan Abhiyan, children who are severely undernourished are referred to the nearest PCH/ CHC/ Sub Centre for taking further necessary action and are required to be admitted to Nutrition Rehabilitation Centre (NRC) if required.

2. Accordingly, detailed drive for identification and tracking of Children with Severe Acute Malnutrition/ Severely undernourishment during PoshanMaah 2020 must be conducted. Provision are available under ICDS application in this regard. Anganwadi Workers who are using ICDS-CAS (Smartphone) for uploading service delivery may continue to upload the data relating to severely SAM/ Severely undernourished children. However, the Anganwadi Workers of the remaining Anganwadi Centres are required to furnish the information in the pre-designed monthly format of reporting (Annexure-I). Supervisors of these States/ UTs is required to upload the data through Rapid Reporting System under the TABs 'SAM Children' and 'Update SAM Children' every month using the login credentials already available with her.

3. I request you to instruct necessary instructions to CDPOs/ Supervisors in this regard immediately. The Supervisors are required to send the information for the month of August 2020 and onwards regularly.

For any further clarification on the matter relating to ICDS-CAS(Smartphone), Shri Umesh Kumar Motish, Project Manager (Email: [u.motish@nic.in](mailto:u.motish@nic.in) and Telephone No.: 011-23368202 and 9968573468) may be contacted. For matter relating to ICDS RRS, helpdesk of RRS (email : [helpdesk-rrs@gov.in](mailto:helpdesk-rrs@gov.in) ) may be contacted.

This issues with the approval of the Competent Authority.

Yours Sincerely,

  
(Ganjiv Gajraj)  
Executive Director

Encls : As above.

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**Copy to :**

- 1) Director (PAB) for information;
- 2) Director (NS), MWCD for taking up the matter with States/ UTs in respect of Rapid Reporting System (RRS);
- 3) Project Manager (UKM)/ Sr. Programmer;
- 4) Under Secretary (ME)/ Deputy Director (ME) to pursue with States/ UTs in respect of Rapid Reporting System (RRS);
- 5) Website of ICDS-RRS and POSHAN Abhiyan.

  
(Sanjiv Gajraj)  
Executive Director

**Ministry of Women and Child Development**  
**Anganwadi Services Scheme under Umbrella ICDS**  
**Monthly Reporting Format for identification and tracking of children with Severe Acute Malnutrition through Rapid Reporting System under Anganwadi Services Scheme**

Name of State : \_\_\_\_\_ District : \_\_\_\_\_ Project : \_\_\_\_\_ Sector : \_\_\_\_\_

Month & Year: \_\_\_\_\_

Name of the Child	Boy/ Girl/ Others	Registration Number [as per Growth Chart Register (fixed once a new child is entered in the format for all the coming months)]	Name of Mother/Father	Mobile number of Mother/ Father	Name of the Anganwadi Centre & 11 digit code as per RRS	Age (in months) [Between 1 to 60]	Height (in Cm)[between 1 to 150 cm]	Weight in Kg upto 2 decimal digit	Growth Chart (Weight for Height/ Length) Zone (Red/ Orange/ Green)	Whether referred to NRC/ Hospital (Yes/ No)	Date of Admission date in NRC/ Hospital	Date of Discharge from NRC/ Hospital	Date of AWW meeting the mother/ father/ Guardian [Home Visit Week 1]	Date of AWW meeting the mother/ father/ Guardian [Home Visit Week 2]	Date of AWW meeting the mother/ father/ Guardian [Home Visit Week 3]	Date of AWW meeting the mother/ father/ Guardian [Home Visit Week 4]	Date of Organizing Poshan Panchayat (1st week)	Date of Organizing Poshan Panchayat (2nd week)	Date of Organizing Poshan Panchayat (3rd week)	Date of Organizing Poshan Panchayat (4th week)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	(16)	(17)	(18)	(19)	(20)	(21)

- Note :
1. To be filled by Supervisor every month and uploaded onto Tab 'SAM Children' for first time of severely under nourished child and thereafter 'Update status of SAM Children' in Rapid Reporting System of ICDS at (icds-wcd.nic.in) by 5th day of following month.
  2. Supervisor is required to submit the information for the month of August 2020 and onwards in respect of those children which are Severely Acute Malnutrition (SAM) only. Thereafter, information of SAM children and those SAM children which falls in different category of malnutrition (Red/ Orange/ Green) to monitor their status.
  3. Data entry for Col. 5 to Col 14 is in drop box.
  4. CDPO is required to confirm that the Supervisor under the Project area have timely uploaded these reports onto RRS portal.

**Instructions to Supervisor/ Anganwadi Worker on how to fill up the Format for identification and tracking of children with Severe Acute Malnutrition (SAM)/ Severely undernourishment**

Monthly Reporting Format for identification and tracking of children with Severe Acute Malnutrition (SAM)/ severely undernourished, consisting 21 columns, has been designed. Supervisor is required to collect the information, strictly in the prescribed format, in respect of those children which are identified as Severe Acute Malnutrition (SAM)/ severely undernourished in all Anganwadi Centres (AWCs) under her jurisdiction as on August 2020. These children are required to be monitored regularly till they fall in Green Zone (Normal category). Similarly, children who are identified as SAM/ severely undernourished in the subsequent month are required to be monitored till they fall in Green Zone (Normal Category). Children which falls in Green Zone (Normal Category) need not to be monitored in the subsequent months.

2. Anganwadi Workers (AWWs) who are using the ICDS-CAS (Common Application Software) through smart phone are continue to monitor these children in ICDS-CAS application. Remaining AWWs are required to send the information to the supervisor in the prescribed format every month so that Supervisor can arrange for the data entry through Rapid Reporting System of Anganwadi Services Scheme using her login credentials. The monthly reporting format is to be filled as under :

Col (1)	Name of the Children	Write name of child who has been identified as SAM/ severely undernourished as on August 2020 or in subsequent months
Col (2)	Boy/ Girl/ Other	Sex of the Child may be written
Col (3)	Registration Number	AWWs are required to assign registration number (Fixed) of each child in the Growth Chart Register prescribed by GOI. This registration number is fixed for a child till he/ she attains the age of 5 years. This fixed registration number is required to be written.
Col (4)	Name of Mother/ Father	Name of Mother/ Father may be written
Col (5)	Mobile number of Mother/ Father	Mobile number of either mother or father may be written.
Col (6)	Name of the Anganwadi Centre & 11 digit code as per RRS	Name of AWC may be written. Each AWC has been assigned 11 digit unique code under the Rapid Reporting System of Anganwadi Services Scheme and this 11 digit code may also be written.
Col (7)	Age (in months)	Age of child in months between 01 to 60 may be written as on reporting month.
Col (8)	Height (in Cm)	Height of the child in Cm between 01 to 150 may be written.
Col (9)	Weight (in Kgm) upto 2 decimal digit	Weight of the child, in Kgm upto 2 decimal places, may be written e.g. if a child is 2 kilogram and 230 grams then write 2.23.
Col (10)	Growth Chart (Weight for Height/ Length) Zone (Red/ Orange/ Green)	Select the Zone (Red/ Orange/ Green) from the Growth Chart (Weight for Height/ Length) of the child and write in this column.
Col (11)	Whether referred to NRC/ Hospital	If the SAM/ Severely undernourished child has been referred to NRC/ Hospital, write Yes in this column otherwise write No.
Col (12)	Date of Admission in NRC/ Hospital	If the referred child is admitted in NRC/ Hospital, write date of admission in this column.
Col (13)	Date of Discharge from NRC/ Hospital	Date of Discharge from NRC/ Hospital maybe written.
Col (14) to Col (17)	Date of AWW meeting with mother/ father for week1/ week2/ week3/ weeek4	AWW is required to meet with mother/ father every week. Date of AWW meeting with mother/ father each week in a month viz. week1/ week2/ week3 and week4 may be written in corresponding column.
Col (18) to Col (21)	Date of organizing Poshan Panchayat for week1/ week2/ weeek3/ week4	Date of organizing Poshan Panchayat for each week may be written in corresponding column.

3. Data entry of the new SAM/ severely undernourished child may be done under the Tab 'SAM Children' in Rapid Reporting System of Anganwadi Services Scheme using credential of Supervisor. Thereafter, status of each child may be entered every month under the Tab 'Update SAM Children' till the child falls in Green Zone (Normal Category).