

AGENDA POINTS FOR THE STATE SECRETARIES MEETING ON 25.2.2005
AT NIPCCD, NEW DELHI FROM 10.00 A.M. ONWARDS

ITEM I. Expansion of ICDS and population norms for sanction of a Project/AWC

1.1. Existing Coverage: Statewise number of existing sanctioned and operational Projects/AWCs as on 31.12.2004 is at **Annexure-I**. Despite directions of Supreme Court, there are still 239 Projects and 55163 AWCs pending for operationalisation.

1.2. As per existing general population norms, one Anganwadi Centre is sanctioned for 1000 population in rural/urban Projects and 700 population in tribal projects, with suitable adjustments, wherever necessary, in the light of local condition like topography, number of villages etc. The Scheme further provides for more than one village to be covered by an Anganwadi Centre if the villages are small and located close to one another.

1.3. To comply with the Supreme Court's directions to increase the number of Anganwadi Centres (AWCs) and fulfill Government's commitment to universalize the ICDS Scheme, as envisaged in the NCMP, a proposal for expansion of the ICDS Scheme to sanction 467 additional Projects and 188168 Anganwadi Centres required by the States/UTs, as per above population norms, is under process. The States/UT Administrations should work out detailed plan for location/operationalisation of additional projects/centres required by them, keeping in view the priorities for location of projects/AWCs.

2.1. The instructions contained in the erstwhile MSW letter No. 15-4/83-CD dated 21.11.83 and 2-15/87-CD dated 11.8.87 (**Annexure-II**) provide that in hilly or desert areas which may be sparsely populated, villages may be very small or divided into small hamlets. In such cases Anganwadi may be set up in every small village or hamlet having a population of 300 or more. It is further provided that very small villages/hamlets with a population of less than 300 may be covered from the adjoining Anganwadi.

2.2. Instructions also exist for setting up of Mini-Anganwadi Centres. This Department's letter No. 1-9/96-CD-I dated 25.6.1996 (**Annexure-III**) provides for setting up of Mini-Anganwadis under ICDS Scheme to cover the remote and low populated hamlets/villages in Tribal blocks having population between 150 to 300.

2.3. The States have been requested, vide d.o. letters dated 10.12.2004 and 14.1.2005 (**Annexure-IV & V**), to carry out micro-level exercise and furnish their requirement of more AWCs/Mini AWCs in accordance with relaxed population norms as indicated in para 2.1. & 2.2. above (in addition to the requirement already furnished by States, in response to our letter No.19-5/2003-CD-I(pt.) dated 3.6.2004 (**Annexure-VI**)

Points for Discussion

- (i) Please indicate reasons for non-operationalisation of all sanctioned projects and the date by which all sanctioned projects will become operational.
- (ii) States are requested to offer their comments whether the existing population norms, as indicated in paras 2.1. and 2.2., require any modification and if so, indicate the same.
- (iii) States should furnish information on number of AWCs required, based upon population norms (in addition to the requirement of additional AWCs already given).
- (iv) Priorities for location of projects/AWCs. Information to be submitted in the proforma attached at **Annexure-VII**.

ITEM II Hiring of vehicles

As per the general policy decision, the procurement of vehicles has since been discontinued. The hiring of vehicles is to be undertaken only in those projects/district cells, which have not been supplied vehicles or where the vehicles have been duly certified to be condemned. To assess the requirement of vehicles, the States were requested to provide information in a proforma (circulated during the last meeting held on 18-19 October 2004). The position was also brought out in the minutes of the last meeting held on 18-19 Oct, 2004. The requisite information has not been received from Arunachal Pradesh, Assam, Gujarat, Himachal Pradesh, J&K, Jharkhand, Karnataka, Kerala, Maharashtra, Manipur, Meghalaya, Mizoram, Nagaland, Rajasthan, Tamil Nadu, Chandigarh, Daman and Diu and Lakshadweep.

Points for Discussion

- (i) States/UTs may furnish information on requirement of vehicles in the proforma (**Annexure-VIII**). (The requisite information has not been received from Arunachal Pradesh, Assam, Gujarat, Himachal Pradesh, J&K, Jharkhand, Karnataka, Kerala, Maharashtra, Manipur, Meghalaya, Mizoram, Nagaland, Rajasthan, Tamil Nadu, Chandigarh, Daman and Diu and Lakshadweep).

ITEM III Expenditure ceilings and revised staffing pattern of State/District cells

The instructions contained in D/WCD's letter No. 1-3/2003-CD-I (Vol.II) dated 2nd April, 2003 and 22nd August, 2003 (**Annexure-IX and Annexure-X**) with regard to expenditure ceilings of Rs. 11.84 lakh on State Cells and of Rs. 10.00 lakh on District Cells and revised/uniform staffing pattern for State/District Cells and ICDS Projects were issued in pursuance of the recommendation of the Expenditure Finance Committee (EFC) for 10th Plan.

Earlier instructions in the matter were issued vide circular MSW No.1-10/82-CD dated 31.7.1982 and circular No.2-18/94-CD-I dated 17.1.1997. Copies of both circulars are enclosed at **Annexure-XI and XII** respectively.

Vide para 5 (ix) of this Department's letter dated 2nd April, 2003, the States were requested to furnish details of existing staff in State/District Cells and item wise expenditure thereon. The States/UTs were also requested to give their specific recommendations with regard to the proposed review/formulation of staffing pattern within the prescribed expenditure ceilings. This was discussed in the last meeting held in October 2004. The States were further reminded on 27.12.2004, 17.1.2005 and 7.2.2005 (**Annexure-XIII, Annexure-XIV and Annexure-XV**). The requisite information is still awaited from many States viz. Assam, Bihar, Himachal Pradesh, Jammu & Kashmir, Jharkhand, Kerala, Maharashtra, Manipur, Mizoram, Nagaland, Orissa, Sikkim, Uttaranchal, Delhi, Lakshadweep and Pondicherry. Concerned States are requested to bring complete information in the prescribed proforma (**Annexure-XVI and Annexure-XVII**).

Points for Discussion

- (i) The States may please furnish the information on existing staff in State/District Cells in the proforma already circulated.
- (ii) The States are requested to offer their views/suggestions for staffing pattern in State/District Cells
- (iii) State to please offer their views/suggestions on the need of both CDPO and ACDPO in larger projects and the norms for the same.

ITEM IV UNICEF's support to ICDS

As per approved pattern of grant-in-aid Scheme, items as at **Annexure-XVIII** are procured from the grant released by GOI. UNICEF, at present, is supplying the following equipments to the States for new Projects (i) photocopiers for the CDPO office, (ii) weighing scales including replacement of old scales (iii) growth monitoring charts.

Point for Discussion

- (i) States are requested to furnish information on supplies made by UNICEF in 2004 (Jan to Dec).
- (ii) Supplies required in 2005 (Jan to Dec).

ITEM V Implications of Supreme Court's Order

The Supreme Court, vide its order dated 7.10.2004, has, inter-alia, issued the following directions:

- (i) The efforts shall be made that all SC/ST hamlets/habitations in the country have Anganwadi Centres as early as possible.
- (ii) All States/UTs shall make earnest efforts to cover the slums under ICDS

(D/WCD has issued instruction on (i) and (ii) above vide D.O.No.4-2/2005-CD-I dated 7.2.2005)

(iii) The contractors shall not be used for supply of nutrition in Anganwadis and preferably ICDS funds shall be spent by making use of village communities, self-help groups and Mahila Mandals for buying of grains and preparation of meals.

(iv) All State Governments/Union Territories shall put on their website full data for the ICDS schemes including where AWCs are operational, the number of beneficiaries category-wise, the funds allocated and used and other related matters.

(D/WCD has issued instruction on (iv) above vide D.O.No.4-1/2005-CD-I dated 7.2.2005)

(v) All State Governments/Union Territories shall use the Pradhanmantri Gramodaya Yojana Fund (PMGY) in addition to the state allocation and not as a substitute for state funding.

(D/WCD has issued instructions on (v) above vide letters No.12-15/2001-CD-I dated 21.2.2002 and 12-15/2001-CD-I dated 22.10.2002)

(vi) As far as possible, the children under PMGY shall be provided with good food at the Centre itself.

(vii) All the State Governments/Union Territories shall allocate funds for ICDS on the basis of norm of one rupee per child per day, 100 beneficiaries per AWC and 300 days feeding in a year, i.e., on the same basis on which the Centre make the allocation.

(D/WCD has issued instruction on (vii) above vide letter No.19-5/2003-CD-I dated 19.10.2004)

(viii) BPL shall not be used as an eligibility criteria for ICDS.

(D/WCD has issued instruction on (viii) above vide letter No. 19-5/2003-CD-I dated 14.2.2005)

2. Department of Women & Child Development has since issued instructions on directions contained at Sr. Nos.(i), (ii), (iv), (vii) and (viii) as indicated above. States are requested to come up with their views/suggestions, if any.

3. States may please comply with the Supreme Court's directions. In case, there are any directions which are not in consonance the schematic pattern or there is practical difficulty in complying with the directions, the same may be brought out by an affidavit before the Apex Court.

ITEM VI Physical and financial progress of Kishori Shakti Yojana (KSY)

A special intervention 'Adolescent Girls Scheme' was devised for adolescent girls in the age group of 11-18 years (school drop-outs) during 1991-

92, using the ICDS infrastructure to address the needs for self-development, nutrition and health status, literacy and numerical skills, vocational skills etc. in 507 blocks in the country.

The scheme was revised, renamed as KSY and expanded to cover 2000 operational projects during IX Plan. Under KSY, various programmatic options are available to the States /UTs, to selectively intervene for the development of the adolescent girls on the basis of State/UT/area specific needs/ requirements. Implementation of KSY has been continued in the X Plan within the existing 2000 projects with no expansion activities.

Consolidated Monthly Progress Report (MPR) Format (known as Format - III), Quarterly Progress Report (QPR) Format (known as Format - III a) and consolidated Annual Progress report (APR) format (known as Format -VI) for sending district wise and project-wise information on the implementation of Kishori Shakti Yojana in the State have been circulated to States/UTs.

Progress Reports have been received from a few States. Statement indicating State-wise status of implementation of KSY during 2003-04 as furnished by the States/UTs is at **Annexure-XIX (Annual Progress Report 2003-04)**.

Points for Discussion:-

(i) States are requested to inform the status of implementation of KSY, its Physical & Financial progress during 2003-04 & 2004-05.

(ii) Annual Progress Report 2003-04:

(a) States of Assam, Arunachal Pradesh, Haryana, Jharkhand, J&K, Maharashtra, Mizoram, Nagaland, and Sikkim, Uttranchal, West Bengal, Pondicherry, A&N Islands, Daman & Diu, Lakshdweep to bring a APR (Annual Progress Report for 2003-04.

(b) State of Bihar - details of the services provided to enrolled beneficiaries are not highlighted in the report. Government of Karnataka has not furnished the details of financial progress under the scheme.

(c) The progress report furnished by the Government of Rajasthan, and Tamil Nadu is not as per the prescribed reporting format.

(d) The programme is not being implemented in the State of Goa. The State Govt. may indicate the constraints.

(iii) Quarterly Progress Report:-

a) QPRs for the Quarter ending June, September and December 2004 in the prescribed format have not been received from Andhra pradesh, Assam, Arunachal Pradesh, Chattisgarh, Goa, Haryana, Himachal Pradesh, Jharkhand, J&K, Karnataka, Kerala, Maharashtra, Meghalaya, Mizoram,

Nagaland, Punjab, Rajasthan, Tripura, Tamil Nadu, .Uttar Pradesh, West Bengal, Pondicherry, D&N Haveli, Daman & Diu and Lakshdweep.

- b) Bihar and Orissa have not furnished the details of services provided to enrolled beneficiaries in the progress report.
 - c) All States/UT Administrations are requested to ensure timely submission of the Progress Reports. The Quarterly Report is to be sent to this Department by 20th of the following month for the preceding quarter. For the reporting purpose the quarters are April-June, July-September, October-December, and January-March. Annual Progress Report (APR) is to be forwarded by 20th April of every year (copies of the MPR, QPR and APR format are at **Annexures XX, XXI & XXII**).
- (iv) Formulation of Action Plan regarding implementation of KSY
- As per para 12 of the guidelines of KSY, the State Government has to prepare an action plan regarding implementation of KSY and share the same with this Department. Action Plan is awaited from Assam, Arunachal Pradesh, Goa, Gujarat, Haryana, Himanchal Pradesh, J&K, Kerala, M.P., Maharastra, Manipur, Meghalaya, and Nagaland, Tamil Nadu, Uttar Pradesh, West Bengal, Delhi, Pondicherry, A&N Islands, D&N Haveli, and Lakshdweep.

ITEM VII Physical and financial progress of Nutrition Programme for Adolescent Girls (NPAG)

Nutrition Programme for Adolescent Girls (NPAG) - the Pilot Project to provide free foodgrains to undernourished adolescent girls, pregnant and lactating women, was launched by the Planning Commission initially for a period of **two years** in 51 identified districts covering 451 ICDS Projects through out the country in 2002-03. The project was funded through ACA released to the States by the Planning Commission. The project was continued, by the Planning Commission, in the year 2003-04 also. Proposal for continuation of the Project in the existing 51 districts for financial year 2004-05 and 2005-06 is under active consideration of this Department.

Point for Discussion

- States were requested to review the implementation of the pilot project and furnish the progress report in the prescribed format (copy enclosed at **Annexure XXIII**) for both the years for 2002-03 and 2003-04. The progress reports in the prescribed format have been received Chattisgarh, Himachal Pradesh, Madhya Pradesh, Maharastra, Tamil Nadu, Sikkim, Pondicherry, and Chandigarh (**Annexure XXIV**).
- Suggestions to further improve the implementation of the scheme such as revision in the existing norms, guidelines etc. are also invited. The information has been received from Gujarat, Haryana, H.P.,M.P., Orissa, Rajasthan, Uttranchal, Pondicherry, Chandigarh, D&N Haveli.

ITEM VIII Possibility of merging the Kishori Shakti Yojana (KSY) with Nutrition Programme for Adolescent Girls (NPAG):-

Issue of possibility of merging the Kishori Shakti Yojana (KSY) with Nutrition Programme for Adolescent Girls (NPAG) may be discussed keeping in the objectives, the coverage, beneficiaries, services under the scheme etc.

- i. Objectives:- KSY is devised to address the needs for self-development, nutrition and health status, literacy and numerical skills, vocational skills etc. whereas under NPAG undernourished adolescent girls and pregnant and lactating women are covered.
- ii. Beneficiaries under KSY are Adolescent Girls (school drop outs) in the age group of 11-18 years whereas under NPAG along with undernourished Adolescent Girls in the age group of 11-19 years, undernourished pregnant and lactating women are also the beneficiaries under the scheme.
- iii. Coverage - KSY at present has been sanctioned in 2000 blocks through out the country whereas NPAG is being implemented in 51 identified districts covering 451 ICDS projects through out the country.

ITEM IX Unspent balances under ICDS, ICDS-III, UDISHA, KSY and NPAG as on 31.12.2004.

(i) **ICDS(General)** States are required to furnish (i) the Statement of Expenditure and Utilisation Certificates in the prescribed formats for funds released in the previous year by 30th June (ii) SOEs on quarterly basis to reach DWCD by the 15th of the following month, and (iii) Quarterly reports on unspent balance which is required to be furnished to the Ministry of Finance. The SOEs are not being received on time. This results into delay in processing proposal for further release of funds. It has also been noticed that in many cases the SOEs show expenditure on items which are not approved under the Scheme and beyond the upper financial limit on each item of expenditure. A statement showing main items of expenditure and upper financial limits is at **Annexure XXV**. For the quarter ending 31.12.2004, the information from Kerala, Chhattisgarh, Bihar, Jharkhand, Himachal Pradesh, Gujarat, Goa, Madhya Pradesh and Maharashtra has not been received in the prescribed format so far.

Point for Discussion

- (i) States may furnish information on unspent balances for the quarter ending 31.12.2004, in both the formats. (**Annexure XXVI and XXVII**)
- (ii) While booking expenditure in the SOE, care should be taken to adhere to only include items approved under the Scheme and to restrict the expenditure to the upper financial limits prescribed.

ICDS-III & APER Projects

Under the World Bank assisted ICDS-III Project in 5 original, 6 re-structured and 6 States covered for Construction of Model AWCs, an amount of Rs. 1128.93 crore has been released which is about 80% of the total allocation of Rs. 1404.19 crore. During 2004-05, an amount of Rs. 333.99 crore has been released to the States.

Reported expenditure by the project States except those covered for Model AWC construction is about 83% of the fund released. In respect of the States under Model AWCs, the **States of Punjab and Jammu & Kashmir have reported nil expenditure till 31.12.2004**. Submission of SOEs in the 11 major project States is regular in the ICDS-III Project. However, **except Haryana, no State covered under Model AWCs has submitted any SOE till date**.

State wise details of funds released, expenditure reported, SOE submitted and unspent balances as on 31-12-2004 may be seen at **Annexure XXVIII**.

Project Udisha

Under the World Bank assisted ICDS Training Programme – Project Udisha, an amount of Rs. 300.86 crore has been released to the States/UTs and others till 31.12.2004 which is about 73% of the total allocation of Rs. 409.03 crore. States/UTs have reported an expenditure of Rs. 267.51 crore till 31.12.2004 and against which SOEs for an amount of Rs. 211.49 crore has been received by CPMU, DWCD.

Significant gaps between the expenditure reported in QPRs and SOE submitted (as on 31.12.04) are observed in the States of Andhra Pradesh (Rs. 1270.52 lakh), Assam (Rs. 80.91 lakh), Chhattisgarh (Rs. 92.88 lakh), Gujarat (Rs. 279.16 lakh), **Jammu & Kashmir (Rs. 58.81 lakh, no SOE since 1.4.2002)**, Jharkhand (Rs. 33.47 lakh), Karnataka (Rs. 80.64 lakh), Maharashtra (Rs. 661.68 lakh), **Manipur (Rs. 193.75 lakh, no SOE since 1.4.1999)**, Orissa (458.86 lakh), Rajasthan (Rs. 78.03 lakh), Tamil Nadu (Rs. 47.92 lakh) and Uttar Pradesh (Rs. 89.75 lakh).

Details of funds released, expenditure reported, SOE received and unspent balances as on 31.12.2004 are Annexed (**Annexure-XXIX & XXX**)

ITEM X Miscellaneous

(1) Medicine Kits and PSE Kits

Medicine Kits and Pre-school kits are very crucial to improve the impact of the Scheme. These kits must be procured on a regular basis.

Point for Discussion

- (i) States may indicate the reasons for non-procurement of medicine/PSE Kits on a regular basis.

(2) Audit Para 3 of 2000 relating to ICDS Scheme

An action taken note on Audit Para 3 of 2000 was sent to the Office of DGACR for vetting. DGACR has returned the ATN for incorporating information furnished by the States, alongwith copies of States' letters. Accordingly, the States have been requested to furnish the requisite information vide DWCD's letter dated 3.1.2005 (**Annexure XXXI**). So far information has been received from Punjab and Haryana, which is also incomplete. Any further delay in furnishing the ATN may result into its inclusion in the C&AG's report to be tabled in the Parliament and become a PAC para.

Point for Discussion

- (i) States are requested to bring along complete information on points concerning them. The complete audit para can be accessed from the website of CAG also, if required.

(3) Supplementary Nutrition:

Under the Scheme, the States are responsible for providing supplementary nutrition as per norms. The States should furnish information on budget allocation and expenditure on supplementary nutrition in 2003-04 and budget allocation for 2004-05 and also indicate Unit Cost (per beneficiary/day).

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No.13-1/2005-CD-I
Government of India
Ministry of Human Resource Development
Department of Women & Child Development

Shastri Bhawan, New Delhi-110 001.
Dated: 16th February 2005.

To

All State Secretaries
Department of Women & Child Development/
Social Welfare

**Subject:- Meeting of State Secretaries scheduled to be held on 25th
February 2005 .**

Sir/Madam,

I am directed to refer to d.o.letter of even number dated 8.2.2005 from Shri Chaman Kumar, Joint Secretary on the subject mentioned above and to state that the agenda for the meeting may be accessed from the Department's Web Site at **http: WCD.NIC.IN.**

2. The meeting will be held at NIPCCD, 5 Siri Institutional Area, Hauz Khas, New Delhi-16 from 10.00 a.m. onwards.

Yours faithfully,

(I.S.Balghour)
Under Secretary to the Govt. of India