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No. 22-08/2013-Admn.
Government of India
Ministry of Women & Child Development
310, 'A' Wing, Shastri Bhawan

New Delhi, Dated: 11.09.2014

OFFICE MEMORANDUM

Subject: Complaints Committee for Prevention of Sexual Harassment of Women in the Ministry of Women & Child Development.

In pursuance of Hon'ble Supreme Court's guidelines and norms to provide a complaint mechanism for prevention of sexual harassment of women at work place and in supersession of Ministry's OM of even number dated 01.10.2013 a Complaints Committee is reconstituted herewith with the following composition:

Sl. No.	Designation of Officer	Status
1.	Ms. Preeti Sudan, Additional Secretary	Chairperson
2.	Ms. Sarada Ali Khan, joint Secretary	Member
3.	Ms Kirti Saxena, Economic Adviser	Member
4.	Ms. Lopamudra Mohanty, Director	Member
5.	Shri Sanjay Kumar Sinha, Under Secretary (WW)	Member Secretary
6.	Ms. Nisha Saxena, Secretary, Supreme Court Legal Services Committee and Secretary, Mediation and Conciliation Project Committee, Supreme Court of India	Expert Member

2. The Complaints Committee shall consider/hear complaints from the women employees posted in the Ministry of Women & Child Development and Food and Nutrition Board and take appropriate action on such complaints. The Committee will also consider complaints received from women employees against officers of the level of Deputy Secretary/Director of Government of India in other Autonomous/Statutory Bodies of the Ministry.
3. The Complaints Committee shall submit Quarterly Report and an Annual Report to the Ministry on the complaints received and action taken thereon by the Committee. The report may be sent by the Chairperson within one month of the closing of a calendar year for submission to Secretary, WCD.
4. This issues with the approval of Minister of Women and Child Development.


(Naveen Yadav)

Under Secretary to the Government of India

Tel: 23382747

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Copy for information and necessary action to:-

1. Ms. Preeti Sudan, AS, MWCD
2. Ms. Sarada Ali Khan, JS, MWCD
3. Ms. Kirti Saxena, Economic Adviser, MWCD
4. Ms. Lopamudra Mohanty, Director, MWCD
5. Shri Sanjay Sinha, Under Secretary, MWCD

Copy also to:

Ms. Nisha Saxena, Secretary, Supreme Court Legal Services Committee and Secretary, Mediation and Conciliation Project Committee, Supreme Court of India.

Copy for information to:

1. AS (ABJ)
2. All Bureau Heads and Divisional Heads in the MWCD
3. PS to Minister of WCD
4. PS to Secretary (WCD)
5. All other officers/Staff of MWCD
6. All Autonomous Bodies of the Ministry
7. TD, NIC for placing on web site of the Ministry



(Naveen Yadav)

Under Secretary to the Government of India