

**National Resource Centre for Women
National Mission for Empowerment of Women
Ministry of Women and Child Development
Government of India
Hotel Janpath, New Delhi-110001**

National Mission for Empowerment of Women (NMEW), invites application for position of Gender Convergence officer (GCO) for its convergence project on "**Improving Child Sex Ratio**" in partnership with Ministry of Panchayati Raj for two districts i.e. Jammu & Samba in **Jammu and Kashmir** State. The position will offer Rs. 25,000/- as monthly remuneration. Interested candidates must apply within 10 days from the date of publication of advertisement in newspapers.

For details log on to at <http://www.nmew.gov.in> & <http://www.wcd.nic.in>

TOR for Gender Convergence Officer (GCO)

Census 2011 reported 914 females per 1000 males among the population of 0-6 years, the lowest since independence is a cause of alarm. There is a definite need for a convergent, coordinated and unified response from different Ministries to bring together the diverse strategies to effectively deal with the issue of declining Child Sex Ratio (CSR).

Recognizing the urgent need for action, National Mission for Empowerment of Women (NMEW), Ministry of Women & Child Development in collaboration with the Ministry of Panchayati Rajis initiating a “**District level Action Plan for improving Child Sex Ratio through the Gram Panchayats**” in 2 districts i.e. Jammu & Samba in Jammu & Kashmir State.

To operationalize the activities at the District level in 2 districts Jammu & Kashmir State, applications are invited for the position of a “District Gender Convergence Officer”. The candidate will be stationed at the District Panchayati Raj Office and will work in close coordination with NMEW and MoPRI at the Center.

Description of Role:

Working under the supervision of NMEW and MoPRI, the Gender Convergence Officer (GCO) at the district level would be expected to undertake following role and responsibilities:

- Partnering with different departments and other stakeholders at the district level, Block and Village level for mainstreaming convergence on the issue of CSR.
- Engage actively with selected Gram Panchayats and extend support to PRI members in organizing special Gram Sabha; facilitate preparation of agenda & analysis of data to disseminate and discuss the core issue;
- Coordinate with women groups, CBOs and local authorities to enhance understanding of CSR and gender issues.
- Liaise and communicate with members of Village Health Nutrition & Sanitation Committee to ensure their involvement and ownership in the programme
- Organize and facilitate meetings of the various committees (District, Block and Village level) and workshop for elected representatives;
- Identify and implement appropriate monitoring mechanisms for the smooth implementation of the programme, including follow-up on the performance of the pilot project and timely reporting.
- Possibilities of night halt in remote areas of villages are essential
- Any other work assigned by the appropriate authority.

Qualifications:

- Graduation/ Master's Degree in Sociology/ Social work/ or any other related field.
- At least 5 years of work experience in the above-mentioned specialization with special focus on women issues
- Previous experience of working with the Government/NGOs/International Organisations on implementation issues at the Village, Block & district level is desirable
- Maximum age limit is 50 years
- Women candidates will be preferred

Skill and competencies:

1. Strong understanding of Gender issues
2. Understanding of different government schemes and programmes at the Centre, State& District level.
3. Experience in working with Government agencies and PRIs
4. Ability to talk to Men and Women on various issues and steer the discussion in the group.
5. Ability to work under pressure and a flexibility to work in complex environments
6. Candidate having knowledge of local language, social and cultural issues will be preferred for the post.
7. Knowledge of computer (Word, Excel and Power-point) and proficient in internet and Email.

APPLICATION FORM FOR GENDER CONVERGENCE OFFICER

GOVERNMENT OF INDIA
MINISTRY OF WOMEN & CHILD DEVELOPMENT
NATIONAL MISSION FOR EMPOWERMENT OF WOMEN

Affixed
passport
photo duly
attested

A. PERSONAL PARTICULARS				
Post Applied For:				
Name in full (in block letters):				
Gender (Male/Female) :				
Marital Status (Married/Unmarried) :				
Date of Birth (as in Secondary School Certificate): dd/mm/yyyy				
Father/Husband's Name:				
Mother's Name :				
Nationality :				
State of Domicile :				
Community (SC/ST/OBC/General) :				
Physically Handicapped : (Y/N) If, yes then give the details :				
Mailing Address (in block letters) with Pin Code:		_____ _____ —		
Permanent Address (in block letters) with Pin code :		_____ _____ —		
Email address :				
Alternate email address:				
Mobile Number :				
Telephone(Office)				
Telephone(Residence)				
Please Specify your preferred District : (Jammu & Samba)				
B. Computer skills (Like Expertise in MS Office or software development:				
C. Language(s) Known :				
D. Educational Qualifications (Please add additional degree/diploma/any other additional qualifications, if any):				
Degree	Stream/Discipline	Aggregate Marks (in % only) or Grade	Name of Board/ University	Year of Passing

Bachelor Degree				
Master Degree				

E. EMPLOYMENT HISTORY

Details about the Previous Employment (Starting with latest job)

From (dd/mm/yyyy)	To (dd/mm/yyyy)	Organisation Name	Organisation Address	Organisation Phone No.	Position Held	Monthly Emoluments

Total experience as per advertisement criteria :	Years	Months

Out of total experience mention Government experience if any :	Years	Months

F. How do you think you are the best person for the job you are applying (not more than 500 words), separate sheet may be attached.

Declaration

I hereby declare that the statements made in the application are true and complete to the best of my knowledge and belief. I understand that the action can be taken against me in the event of any of the said information furnished by me being found false or incorrect.

Signature of Applicant

Date _____
Place _____