No.ND-T-12/11/2015-ND-TECH
Government of India
Ministry of Women & Child Development

3rd Floor, Jeevan Vihar Building, Sansad Marg,
New Delhi-1, Dated: the 15th December 2015

To

The Pay & Accounts Officer,
Food & Nutrition Board (Southern Region)
Ministry of Women & Child Development,
Shastri Bhawan, 26, Haddows Road,
Chennai-600006

Subject: **Nutrition Education & Extension-Training of Trainers (TOTs) and Orientation Training Courses (OCTs) in the Southern Region of the Food & Nutrition Board during the 4th Quarter (January-March 2016) of the current financial year 2015-16.**

Sir,

I am directed to convey the sanction of the President of India to incur an expenditure of **₹ 7,33,050/- (Rupees Seven Lakh Thirty Three Thousand Fifty)** only for conduction Training of Trainers (TOTs) and Orientation Training Courses (OCTs) [@ ₹ 51,850/- per training course] for 60 participants in each training course and [@ ₹ 17,500/- per OCT] for 990 beneficiaries per training course, to be organized by the Community Food & Nutrition Extension Units (CFNEUs) in the Southern Region of the Food & Nutrition Board during the **4th Quarter (January-March 2016)** of the current financial year 2015-16 as per the details below:

I Training courses in Training of Trainers (TOTs)

Region	No. of CFNEUs	No. of TOTs to be organized	No. of Trainees	Amount @ ₹ 51,850/- per TOT
I	II	III	IV	V
Southern Region	10	3	60	1,55,550/-

II Training courses in Orientation Training Courses (OCTs):

Region	No. of CFNEUs	No. of OTCs to be organized	No. of Trainees	Amount @ ₹ 17,500/- per OTC
I	II	III	IV	V
Southern Region	10	33	990	5,77,500/-

Grand Total: I + II = ₹ 1,55,550/- + ₹ 5,77,500/- = ₹ 7,33,050/- only

Rajesh

2. DDO, Food & Nutrition Board (Southern Region), Ministry of Women & Child Development in hereby authorized to draw the advance on an abstract contingent bill later on to be accounted for by a fully vouched detailed contingent bills and to send the Cheque/DD to the concerned CFNEUs in the Southern Region.

3. DDO, Food & Nutrition Board (Southern Region), Ministry of Women & Child Development is also authorized to draw the advance 'in part' based on the monthly targets assigned to the respective CFNEUs under their control and the second advance will able drawn only after the adjustments of the first advance. In order to keep rotation, the DDO may draw two months' advance at first instance. The officer–in-charge of CFNEUs will be bound to submit the adjustment within 15 days of completion of activity. All CFNEUs may be informed accordingly.

4. The expenditure will be debited to Major Head '2236'-Nutrition; 80-General: 102-Nutrition Education and Extension; 02-Integrated Education in Nutrition; 02.00.50-Other Charges (Plan) under Demand No. 108 of the Ministry of Women & Child Development for the financial year 2015-16.

5. This issues with the concurrence of Integrated Finance Division of Ministry of Women & Child Development vide their Computer No. 9473 dated 12.12.2015.

Yours faithfully,

(RAJESH SHARMA)
Under Secretary to the Government of India
Telefax No. 23364231

Copy to:

(i) Deputy Technical Adviser, food & Nutrition Board (Southern Region), Ministry of Women & Child Development, Shastri Bhawan, 26, Haddows Road, Chennai-600006 with a request to ensure that no advance/amount are adjusted in respect of the previous year (s) from this sanctioned amount. He is further requested to obtain the utilization certificate/evaluation report from respective CFNEUs on completion of the training programmes/courses. The officer in-charge of CFNEUs will be bound to settle the advance within 15 days after the completion of the programmes/courses. He is further requested to evenly spread the targets in all quarters. All CFNUUs may be informed accordingly.

(ii) The Director General of Audit, Central Revenue, AGCR Building, Indraprastha Estate, New Delhi-110002

(iii) The Accountant General (Audit-I), Tamil Nadu & Puducherry, 474, Anna Salai, Nandanam, Chennai-35

(iv) Joint technical Adviser, Food & Nutrition Board (Hqrs.), Ministry of women & Child Development, Jeevan Vihar Building, Sansad Marg, New Delhi with request to monitor the organization of programmes by the CFNEUs.

(v) Technical Director, NIC, Shastri Bhawan, New Delhi with request to upload in the Ministry's Website under food & Nutrition Board->Annual Action Plan (AAP)/Sanctions.

(vi) Sanction Folder/Guard File.

Financial norms with cost break-up for the training programme under IEN (In respect of TOTs, OTCs, F&VP, NEP and AWCs monitoring)

S. N	Components of expenditure	Proposed Amount per Programme (Rs.)					
		TOT	OTC	F&VP	F&VP for SC/ST	NEP	AWCs monitoring
1	Honoraria/Conveyance to Resource person	@ Rs. 750/- per resource persons for 10 lecture=7500/-	@ 500/-per resource persons for 4 = 2000/-	-	-	-	-
2	TA/DA per diem/conveyance to participants	@ Rs. 250/- i.e 200 (rate) x 20 (participants) x 5 (days)= Rs. 25,000/-	@ 100/-, i.e., 100 (rate) x 30 (participants) x 2 (days) = Rs. 6000/	-	-	-	-
3	Working lunch and tea	@ Rs 75/- i.e. 75 (rate) x 25(participants)(20 participants - 5 others)x 5 (days)= Rs. 9,350/-	@ 50/-, i.e, 50 (rate) x 35 (for 30 participants and 5 others) x 2 (days) = Rs. 3500/-	-	-	-	-
4	Kit	@ Rs. 300/-, i.e., 200 (rate) x 20 (participants) = Rs. 6000/-	@ 100/-, i.e., 100x30 = 3000/-	-	-	-	-
5	Misc./ Contingency	Rs. 4000/- flat	Rs. 3000/- flat	-	-	-	-
6	For conducting Courses.	-	-	@ Rs. 3000/-	@ Rs. 3000/-	@ Rs. 400/-	@ Rs. 400/-
7	Stipend to SC/ST	-	-		@ Rs. 200/- per participants x 30 (no. of participants/ course) =6000/-		-
		51,850/-*	17,500/-*	3000/-*	9000/-*	400/-*	400/-*

* In view of cost escalation over last decades

No.ND-T-12/11/2015-ND-TECH
Government of India
Ministry of Women & Child Development

3rd Floor, Jeevan Vihar Building, Sansad Marg,
New Delhi-1, Dated: the 15th December 2015

To

The Pay & Accounts Officer,
Food & Nutrition Board (Western Region)
Ministry of Women & Child Development,
Kendriya Sada, A-301, C-Wing, Sector-10, CBD Belapur,
Navi Mumbai-400614

Subject: Nutrition Education & Extension-Training of Trainers (TOTs) and Orientation Training Courses (OCTs) in the Western Region of the Food & Nutrition Board during the 4th Quarter (January-March 2016) of the current financial year 2015-16.

Sir,

I am directed to convey the sanction of the President of India to incur an expenditure of **₹ 7,33,050/- (Rupees Seven Lakh Thirty Three Thousand Fifty)** only for conduction Training of Trainers (TOTs) and Orientation Training Courses (OCTs) [@ ₹ 51,850/- per training course] for 60 participants in each training course and [@ ₹ 17,500/- per OCT] for 990 beneficiaries per training course, to be organized by the Community Food & Nutrition Extension Units (CFNEUs) in the Western Region of the Food & Nutrition Board during the **4th Quarter (January-March 2016)** of the current financial year 2015-16 as per the details below:

I Training courses in Training of Trainers (TOTs)

Region	No. of CFNEUs	No. of TOTs to be organized	No. of Trainees	Amount @ ₹ 51,850/- per TOT
I	II	III	IV	V
Western Region	10	3	60	1,55,550/-

II Training courses in Orientation Training Courses (OCTs):

Region	No. of CFNEUs	No. of OTCs to be organized	No. of Trainees	Amount @ ₹ 17,500/- per OTC
I	II	III	IV	V
Western Region	10	33	990	5,77,500/-

Grand Total: I + II = ₹ 1,55,550/- + ₹ 5,77,500/- = ₹ 7,33,050/- only

2. DDO, Food & Nutrition Board (Western Region), Ministry of Women & Child Development in hereby authorized to draw the advance on an abstract contingent bill later on to be accounted for by a fully vouched detailed contingent bills and to send the Cheque/DD to the concerned CFNEUs in the Western Region.

3. DDO, Food & Nutrition Board (Western Region), Ministry of Women & Child Development is also authorized to draw the advance 'in part' based on the monthly targets assigned to the respective CFNEUs under their control and the second advance will able drawn only after the adjustments of the first advance. In order to keep rotation, the DDO may draw two months' advance at first instance. The officer-in-charge of CFNEUs will be bound to submit the adjustment within 15 days of completion of activity. All CFNEUs may be informed accordingly.

4. The expenditure will be debited to Major Head '2236'-Nutrition; 80-General: 102-Nutrition Education and Extension; 02-Integrated Education in Nutrition; 02.00.50-Other Charges (Plan) under Demand No. 108 of the Ministry of Women & Child Development for the financial year 2015-16.

5. This issues with the concurrence of Integrated Finance Division of Ministry of Women & Child Development vide their Computer No. 9473 dated 12.12.2015.

Yours faithfully,

Rajesh

(RAJESH SHARMA)
Under Secretary to the Government of India
Telefax No. 23364231

Copy to:

(i) Deputy Technical Adviser, food & Nutrition Board (Western Region), Ministry of Women & Child Development, Kendriya Sada, A-301, C-Wing, Sector-10, CBD Belapur, Navi Mumbai-400614 with a request to ensure that no advance/amount are adjusted in respect of the previous year (s) from this sanctioned amount. He is further requested to obtain the utilization certificate/evaluation report from respective CFNEUs on completion of the training programmes/courses. The officer in-charge of CFNEUs will be bound to settle the advance within 15 days after the completion of the programmes/courses. He is further requested to evenly spread the targets in all quarters. All CFNUUs may be informed accordingly.

(ii) The Director General of Audit, Central Revenue, AGCR Building, Indraprastha Estate, New Delhi-110002

(iii) The Director of Audit, Central Revenue, Lekha Bhawan, Plot No. 25-C, Behind Ayakar Bhawan, Bandra-Kurla Complex, Mumbai-400051

(iv) Joint technical Adviser, Food & Nutrition Board (Hqrs.), Ministry of women & Child Development, Jeevan Vihar Building, Sansad Marg, New Delhi with request to monitor the organization of programmes by the CFNEUs.

(v) Technical Director, NIC, Shastri Bhawan, New Delhi with r3equest to upload in the Ministry's Website under food & Nutrition Board->Annual Action Plan (AAP)/Sanctions.

Financial norms with cost break-up for the training programme under IEN (In respect of TOTs, OTCs, F&VP, NEP and AWCs monitoring)

S. N	Components of expenditure	Proposed Amount per Programme (Rs.)					
		TOT	OTC	F&VP	F&VP for SC/ST	NEP	AWCs monitoring
1	Honoraria/Conveyance to Resource person	@ Rs. 750/- per resource persons for 10 lecture=7500/-	@ 500/-per resource persons for 4 = 2000/-	-	-	-	-
2	TA/DA per diem/conveyance to participants	@ Rs. 250/- i.e 200 (rate) x 20 (participants) x 5 (days)= Rs. 25,000/-	@ 100/-, i.e., 100 (rate) x 30 (participants) x 2 (days) = Rs. 6000/	-	-	-	-
3	Working lunch and tea	@ Rs. 75/-, i.e. 75 (rate) x 25(participants)(20 participants + 5 others)x 5 (days)= Rs. 9,350/-	@ 50/-, i.e, 50 (rate) x 35 (for 30 participants and 5 others) x 2 (days) = Rs. 3500/-	-	-	-	-
4	Kit	@ Rs. 300/-, i.e. 200 (rate) x 20 (participants) = Rs. 6000/-	@ 100/-, i.e., 100x30 = 3000/-	-	-	-	-
5	Misc./ Contingency	Rs. 4000/- flat	Rs. 3000/- flat	-	-	-	-
6	For conducting Courses	-	-	@ Rs 3000/-	@ Rs. 3000/-	@ Rs. 400/-	@ Rs 400/-
7	Stipend to SC/ST	-	-		@ Rs. 200/- per participants x 30 (no. of participants/ course) =6000/-		-
		51,850/-*	17,500/-*	3000/-*	9000/-*	400/-*	400/-*

* In view of cost escalation over last decades

No.ND-T-12/11/2015-ND-TECH
Government of India
Ministry of Women & Child Development

3rd Floor, Jeevan Vihar Building, Sansad Marg,
New Delhi-1, Dated: the 15th December 2015

To

The Pay & Accounts Officer,
Food & Nutrition Board (Eastern Region)
Ministry of Women & Child Development,
8, Esplande East
Kolkata-700069

Subject: **Nutrition Education & Extension-Training of Trainers (TOTs) and Orientation Training Courses (OCTs) in the Eastern Region of the Food & Nutrition Board during the 4th Quarter (January-March 2016) of the current financial year 2015-16.**

Sir,

I am directed to convey the sanction of the President of India to incur an expenditure of **₹ 7,51,200/- (Rupees Seven Lakh Fifty One Thousand Two Hundred)** only for conduction Training of Trainers (TOTs) and Orientation Training Courses (OCTs) [@ ₹ 51,850/- per training course] for 40 participants in each training course and [@ ₹ 17,500/- per OCT] for 1110 beneficiaries per training course, to be organized by the Community Food & Nutrition Extension Units (CFNEUs) in the Eastern Region of the Food & Nutrition Board during the **4th Quarter (January-March 2016)** of the current financial year 2015-16 as per the details below:

I Training courses in Training of Trainers (TOTs)

Region	No. of CFNEUs	No. of TOTs to be organized	No. of Trainees	Amount @ ₹ 51,850/- per TOT
I	II	III	IV	V
Eastern Region	10	2	40	1,03,700/-

II Training courses in Orientation Training Courses (OCTs):

Region	No. of CFNEUs	No. of OTCs to be organized	No. of Trainees	Amount @ ₹ 17,500/- per OTC
I	II	III	IV	V
Eastern Region	10	37	1110	6,47,500/-

Grand Total: I + II = ₹ 1,03,700/- + ₹ 6,47,500/- = ₹ 7,51,200/- only

2. DDO, Food & Nutrition Board (Eastern Region), Ministry of Women & Child Development in hereby authorized to draw the advance on an abstract contingent bill later on to be accounted for by a fully vouched detailed contingent bills and to send the Cheque/DD to the concerned CFNEUs in the Eastern Region.

3. DDO, Food & Nutrition Board (Eastern Region), Ministry of Women & Child Development is also authorized to draw the advance 'in part' based on the monthly targets assigned to the respective CFNEUs under their control and the second advance will able drawn only after the adjustments of the first advance. In order to keep rotation, the DDO may draw two months' advance at first instance. The officer–in-charge of CFNEUs will be bound to submit the adjustment within 15 days of completion of activity. All CFNEUs may be informed accordingly.

4. The expenditure will be debited to Major Head '2236'-Nutrition; 80-General: 102-Nutrition Education and Extension; 02-Integrated Education in Nutrition; 02.00.50-Other Charges (Plan) under Demand No. 108 of the Ministry of Women & Child Development for the financial year 2015-16.

5. This issues with the concurrence of Integrated Finance Division of Ministry of Women & Child Development vide their Computer No. 9473 dated 12.12.2015.

Yours faithfully,

(RAJESH SHARMA)
Under Secretary to the Government of India
Telefax No. 23364231

Copy to:

(i) Deputy Technical Adviser, food & Nutrition Board (Eastern Region), Ministry of Women. & Child Development, 8, Esplande East, Kolkata-700069 with a request to ensure that no advance/amount are adjusted in respect of the previous year (s) from this sanctioned amount. He is further requested to obtain the utilization certificate/evaluation report from respective CFNEUs on completion of the training programmes/courses. The officer in-charge of CFNEUs will be bound to settle the advance within 15 days after the completion of the programmes/courses. He is further requested to evenly spread the targets in all quarters. All CFNUUs may be informed accordingly.

(ii) The Director General of Audit, Central Revenue, AGCR Building, Indraprastha Estate, New Delhi-110002

(iii) The Director General of Audit, Central Revenue, 7th Floor, 18, Rabindra Sarani (Poddar Court), Kolkata

(iv) Joint technical Adviser, Food & Nutrition Board (Hqrs.), Ministry of women & Child Development, Jeevan Vihar Building, Sansad Marg, New Delhi with request to monitor the organization of programmes by the CFNEUs.

(v) Technical Director, NIC, Shastri Bhawan, New Delhi with request to upload in the Ministry's Website under food & Nutrition Board->Annual Action Plan (AAP)/Sanctions.

(vi) Sanction Folder/Guard File.

Financial norms with cost break-up for the training programme under IEN (In respect of TOTs, OTCs, F&VP, NEP and AWCs monitoring)

S. N	Components of expenditure	Proposed Amount per Programme (Rs.)					
		TOT	OTC	F&VP	F&VP for SC/ST	NEP	AWCs monitoring
1	Honoraria/Conveyance to Resource person	@ Rs. 750/- per resource persons for 10 lecture=7500/-	@ 500/-per resource persons for 4 = 2000/-	-	-	-	-
2	TA/DA per diem/conveyance to participants.	@ Rs. 250/-, i.e 200 (rate) x 20 (participantsi x 5 (days)= Rs. 25,000/-	@ 100/-, i.e., 100 (rate) x 30 (participants) x 2 (days) = Rs. 6000/	-	-	-	-
3	Working lunch and tea	@ Rs. 75/-, i.e 75 (rate) x 25(participants)(20 participants + 5 others)x 5 (days)= Rs. 9,350/-	@ 50/-, i.e, 50 (rate) x 35 (for 30 participants and 5 others) x 2 (days) = Rs 3500/-	-	-	-	-
4	Kit	@ Rs. 300/-, i.e., 200 (rate) x 20 (participants) = Rs. 6000/-	@ 100/-, i.e., 100x30 = 3000/-	-	-	-	-
5	Misc./ Contingency.	Rs. 4000/- flat.	Rs 3000/- flat	-	-	-	-
6	For conducting Courses	-	-	@ Rs. 3000/-	@ Rs. 3000/-	@ Rs. 400/-	@ Rs. 400/-
7	Stipend to SC/ST	-	-		@ Rs. 200/- per participants x 30 (no. of participants/ course) =6000/-		-
		51,850/-*	17,500/-*	3000/-*	9000/-*	400/-*	400/-*

* In view of cost escalation over last decades

No.ND-T-12/11/2015-ND-TECH
Government of India
Ministry of Women & Child Development

3rd Floor, Jeevan Vihar Building, Sansad Marg,
New Delhi-1, Dated: the 15th December 2015

To

The Pay & Accounts Officer,
Food & Nutrition Board (Northern Region),
Ministry of Women & Child Development,
10/11, Jam Nagar House,
New Delhi-110001

Subject: **Nutrition Education & Extension-Training of Trainers (TOTs) and Orientation Training Courses (OCTs) in the Northern Region of the Food & Nutrition Board during the 4th Quarter (January-March 2016) of the current financial year 2015-16.**

Sir,

I am directed to convey the sanction of the President of India to incur an expenditure of **₹ 9,26,200/- (Rupees Nine Lakh Twenty Six Thousand Two Hundred)** only for conduction Training of Trainers (TOTs) and Orientation Training Courses (OCTs) [@ ₹ 51,850/- per training course] for 40 participants in each training course and [@ ₹ 17,500/- per OCT] for 1440 beneficiaries per training course, to be organized by the Community Food & Nutrition Extension Units (CFNEUs) in the Northern Region of the Food & Nutrition Board during the **4th Quarter (January-March 2016)** of the current financial year 2015-16 as per the details below:

I Training courses in Training of Trainers (TOTs)

Region	No. of CFNEUs	No. of TOTs to be organized	No. of Trainees	Amount @ ₹ 51,850/- per TOT
I	II	III	IV	V
Northern Region	13	2	40	1,03,700/-

II Training courses in Orientation Training Courses (OCTs):

Region	No. of CFNEUs	No. of OTCs to be organized	No. of Trainees	Amount @ ₹ 17,500/- per OTC
I	II	III	IV	V
Northern Region	13	47	1410	8,22,500/-

Grand Total: I + II = ₹ 1,03,700/- + ₹ 8,22,500/- = ₹ 9,26,200/- only

2. DDO, Food & Nutrition Board (Northern Region), Ministry of Women & Child Development in hereby authorized to draw the advance on an abstract contingent bill later on to be accounted for by a fully vouched detailed contingent bills and to send the Cheque/DD to the concerned CFNEUs in the Northern Region.

3. DDO, Food & Nutrition Board (Northern Region), Ministry of Women & Child Development is also authorized to draw the advance 'in part' based on the monthly targets assigned to the respective CFNEUs under their control and the second advance will able drawn only after the adjustments of the first advance. In order to keep rotation, the DDO may draw two months' advance at first instance. The officer-in-charge of CFNEUs will be bound to submit the adjustment within 15 days of completion of activity. All CFNEUs may be informed accordingly.

4. The expenditure will be debited to Major Head '2236'-Nutrition; 80-General: 102-Nutrition Education and Extension; 02-Integrated Education in Nutrition; 02.00.50-Other Charges (Plan) under Demand No. 108 of the Ministry of Women & Child Development for the financial year 2015-16.

5. This issues with the concurrence of Integrated Finance Division of Ministry of Women & Child Development vide their Computer No. 9473 dated 12.12.2015.

Yours faithfully,

(RAJESH SHARMA)
Under Secretary to the Government of India
Telefax No. 23364231

Copy to:

(i) Deputy Technical Adviser, food & Nutrition Board (Northern Region), Ministry of Women & Child Development, 10/11, Jamnagar House, New Delhi with a request to ensure that no advance/amount are adjusted in respect of the previous year (s) from this sanctioned amount. He is further requested to obtain the utilization certificate/evaluation report from respective CFNEUs on completion of the training programmes/courses. The officer in-charge of CFNEUs will be bound to settle the advance within 15 days after the completion of the programmes/courses. He is further requested to evenly spread the targets in all quarters. All CFNUUs may be informed accordingly.

(ii) The Director General of Audit, Central Revenue, AGCR Building, Indraprastha Estate, New Delhi-110002

(iii) Dir (RPP), Ministry of Women & Child Development, Shastri Bhawan, New Delhi.

(iv) Joint technical Adviser, Food & Nutrition Board (Hqrs.), Ministry of women & Child Development, Jeevan Vihar Building, Sansad Marg, New Delhi with request to monitor the organization of programmes by the CFNEUs.

(v) Technical Director, NIC, Shastri Bhawan, New Delhi with request to upload in the Ministry's Website under food & Nutrition Board->Annual Action Plan (AAP)/Sanctions.

(vi) Sanction Folder/Guard File.

Financial norms with cost break-up for the training programme under IEN (In respect of TOTs, OTCs, F&VP, NEP and AWCs monitoring)

S. N	Components of expenditure	Proposed Amount per Programme (Rs.)					
		TOT	OTC	F&VP	F&VP for SC/ST	NEP	AWCs monitoring
1	Honoraria/Conveyance to Resource person	@ Rs. 750/- per resource persons for 10 lecture=7500/-	@ 500/-per resource persons for 4 = 2000/-	-	-	-	-
2	TA/DA per diem/conveyance to participants	@ Rs. 250/- i.e 200 (rate) x 20 (participants) x 5 (days)= Rs. 25,000/-	@ 100/-, i.e. 100 (rate) x 30 (participants) x 2 (days) = Rs. 6000/	-	-	-	-
3	Working lunch and tea	@ Rs. 75/-, i.e 75 (rate) x 25(participants)(20 participants + 5 others)x 5 (days)= Rs. 9,350/-	@ 50/-, i.e. 50 (rate) x 35 (for 30 participants and 5 others) x 2 (days) = Rs 3500/-	-	-	-	-
4	Kit	@ Rs. 300/-, i.e., 200 (rate) x 20 (participants) = Rs. 6000/-	@ 100/-, i.e., 100x30 = 3000/-	-	-	-	-
5	Misc./ Contingency	Rs. 4000/- flat.	Rs. 3000/- flat	-	-	-	-
6	For conducting Courses	-	-	@ Rs. 3000/-	@ Rs. 3000/-	@ Rs. 400/-	@ Rs. 400/-
7	Stipend to SC/ST	-	-		@ Rs. 200/- per participants x 30 (no. of participants/ course) =6000/-		-
		51,850/-*	17,500/-*	3000/-*	9000/-*	400/-*	400/-*

* In view of cost escalation over last decades