

F. No. 12-1/2015-General  
Government of India  
Ministry of Women & Child Development

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Shastri Bhavan, New Delhi -I.  
Dated: 10<sup>th</sup> August, 2016.

Subject: Tender notice for disposal of obsolete/unserviceable Furniture/Office equipment/ Scrap and other items.

Sealed tenders are invited for disposal of obsolete/unserviceable furniture/Office equipment/ scrap and other items etc. on "as is where is" basis (list of items enclosed).

2. The above items are located in the premises of Jeevan Vihar and Jeevan Tara Buildings, Sansad Marg, New Delhi - 110001. Details for inspection contact person, tender acceptance are as under : -

Date & Time for Inspection of items : On 18.08.2016 to 19.08.2016  
between 2.30 PM to 4.30 PM

Contact Person : Shri Rishi Raj, Section Officer  
(General), Shastri Bhavan,  
New Delhi. Tele No.  
23382972.

Tender form available at Ministry's website : www.wcd.nic.in  
Date & Time and place for acceptance of tender. In the tender box kept at wall  
mount at Room No. 629, A'  
Wing, Shastri Bhavan, New  
Delhi during office hours up to  
3.00 P.M. on or before  
24.8.2016.

Date & Time for opening of tender :24.8.2016 at 3.30 P.M.

3. An EMD for Rs. 25,000/- (Rupees Twenty Five Thousand only) should be deposited with the tender in the form of an Account Pay Bank Draft/ Pay Order from Nationalized Bank in favour of "Pay & Accounts Officer, Ministry of Women & Child Development, payable at New Delhi.

**General Terms & conditions:**

1. Bidders may inspect the items on the stipulated date & time.
2. The items shall be sold to the highest bidder. The bids are invited for the lot (i.e. all the items contained in the list of obsolete/unserviceable furniture/ office equipment/scrap and other items as a whole and no bid would be accepted for any part of the same.
3. The handling/ disposal of IT & Telecom related equipments such as computers, printers, fax machines, telephone instruments, photocopiers, etc.

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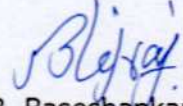
as per the latest guidelines/ instructions of Ministry of Environment & Forests and its related agencies shall be the sole responsibility of the bidder(s). The bidder(s) participating in auction of e-waste materials shall be registered with the Govt. Agency as per the E-Waste Management & Handling Rules, 2011 published by the Ministry of Environment & Forests, Govt. of India vide their Notification dated 12.05.2011.

4. The Earnest Money Deposit (EMD) of successful bidder shall be adjusted from the total payment.
5. The successful bidder has to make full balance payment, after due adjustment of the EMD, in the form of Demand Draft in favour of "Pay & Accounts Officer, Ministry of Women & Child Development, payable at New Delhi" within three days after confirmation, failing which the offer will be cancelled and the EMD shall stand forfeited. The EMD of unsuccessful bidders shall be returned within one month after the auction date, without any interest.
6. No item once disposed to the successful bidder shall be taken back by this Ministry on any condition whatsoever.
7. The successful bidder will be required to lift all the items from the disposal site within three days after the payment of the balance amount. On failure to do so this Ministry shall have the right to forfeit the entire amount of the bidder and dispose the items to alternate bidder. The successful bidder, on their own cost, will also be required to make their own arrangement of transport, labour etc. for lifting the disposed items.
8. Quotation letter in sealed envelope marked "TENDER FOR DISPOSAL OF OBSOLETE/UNSERVICABLE FURNITURE/OFFICE EQUIPMENT/SCRAP AND OTHER ITEMS" should be addressed to Shri B. B. Baseshankar Under Secretary (General) Room No. 621 A' (cabin), Shastri Bhavan, Dr. Rajendra Prasad Road, New Delhi - 110 001.
9. The quotation must be dropped in the tender box mounted outside Room No. 629, A' Wing, Shastri Bhavan, New Delhi on or before the due date and time otherwise it is liable to be rejected. Tenders received after the due date and time due to any reason whatsoever shall not be considered.
10. The financial bid should be given in both in figures and words. Any overwriting or erasing in the figures shall not be considered for acceptance of the rates offered by the tenderer.
11. Ministry reserves the right to accept or reject any/ all quotations without assigning any reasons whatsoever.
12. Each page or tender document should be signed by the bidders(s).
13. Incomplete and unsigned quotations are liable to be rejected. The bid is to

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be submitted for the entire lot, as mentioned in Sl. No. 2 above in this section.

14. Bidder must enclose copy of address proof (Voter I-card/ Aadhar Card/ Driving Licence etc.) and PAN Card along with his bid.
15. An Earnest Money Deposit (EMD) of Rs. 25,000/- (Rupees Twenty Five Thousand only) must accompany the quotation, without which the relevant bid shall be summarily rejected.



(B.B. Baseshankar)

Under Secretary to the Govt. of India

1. Sr. Technical Director (NIC), with the request to upload the Tender Notice on the web site of the Ministry.
2. All Ministries/Departments of Government of India with the request that they may bring the contents of this notice to their contractor, if any.

**Tender form for disposal of obsolete/unserviceable furniture/Office equipment/scrap and other items.**

Name and address of the tenderer

Telephone No. \_\_\_\_\_ ~

Details of EMD

I/we have inspected the obsolete items and am /are interested to purchase the same on as is where is basis. My /our offer for the items is given below : -

Quote Rs. .... (Rupees .....  
.....

I/we have gone through the terms and conditions given in the tender document and agree with the same. I/we understand that in the event of non compliance of the terms and conditions of the tender my/our EMD shall be forfeited by the Ministry of Women & Child Development.

Signature of the Tenderer

To

