

**Government of India**  
**Ministry of Women and Child Development**  
**National Mission for Empowerment of Women (NMEW)**

B-12, 4<sup>th</sup> Floor, CSWB Building,  
Dr. Durgabai Deshmukh Samaj Kalyan Bhawan,  
Qutub Institutional Area, New Delhi-110016

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**Subject : To filling of two post of Sr Consultant and one post of Consultant in National Mission for Empowerment of Women.**

National Mission for Empowerment of Women is a Scheme under Ministry of Women and Child Development which aims at strengthening the processes that promote holistic development of women through inter-sectoral convergence both at the Centre as well as in the States/UTs.

1. NMEW requires the services of qualified and experienced persons for the post of Senior Consultants & Consultants on contract basis for various positions initially for a period of one year.
2. For details related to this post i.e. (a) qualifications (b) experience and skills (c) age limit (d) engagement period (e) remuneration and other conditions of engagement (f) application procedure, etc. Interested candidates may please see the Ministry's website [www.wcd.nic.in](http://www.wcd.nic.in).
3. The eligible candidates must send their application to Sh. L K Meena, Director, NMEW ([lk.meena@nic.in](mailto:lk.meena@nic.in)) B-12, 4<sup>th</sup> Floor, CSWB Building, Dr. Durgabai Deshmukh Samaj Kalyan Bhawan, Qutub Institutional Area, New Delhi-110016 within 30 days from the date of publication of this advertisement in the newspapers.

**REQUIRED QUALIFICATIONS & EXPERIENCE FOR TWO POST OF Sr CONSULTANTS & ONE POST OF CONSULTANTS IN VARIOUS DOMAIN UNDER NMEW**

<b>S.No</b>	<b>Position</b>	<b>Responsibilities</b>	<b>Qualification, Experience &amp; Salary*</b>
1.	<b>Senior Consultant:</b> Social Empowerment & Education	<ul style="list-style-type: none"> <li>• Provide technical inputs/opinion on the issue related to domain area as referred by MWCD;</li> <li>• Liaise with and strengthen the interface on social empowerment with participating Ministries/Departments, State Governments/UTs, other relevant institutions;</li> <li>• Ensure collation and documentation of information, disaggregated data relating to education and other social empowerment issues, particularly with regard to women;</li> <li>• Review policies and programmes relating to social empowerment of women;</li> <li>• Undertake/commission and supervise research studies to assist in framing policies and programmes under the convergence mandate of NMEW in coordination with participating Ministries/Departments;</li> <li>• Evolve strategies towards lowering the gender gaps in literacy and developing minimum standards in elementary school to ensure quality education to girls of all age groups,</li> <li>• Monitor various schemes related to education like ICDS, as well as other social empowerment programmes;</li> <li>• Recommend issues or proposals for activities to be taken up for convergence and coordination on the particular domain area by the NMEW</li> <li>• Recommend strategies to be adopted and studies to be conducted with regard to the particular domain area by the State Resource Centres for Women;</li> <li>• Undertake/Supervise training and capacity building initiatives/activities pertaining to the domain area</li> </ul>	<p><b><u>Essential Qualification</u></b></p> <ul style="list-style-type: none"> <li>• Master's Degree in Education/ Sociology /Social work/any other related field. Ph.D in the relevant field is desirable.</li> <li>• Minimum experience of 10 years of working on social empowerment issues with special focus on women.</li> <li>• Good understanding and knowledge of social empowerment issues as well as policies and programmes of the Government at the national level</li> </ul> <p><b><u>Desirable</u></b></p> <ul style="list-style-type: none"> <li>• Previous experience of working with the Government/NGOs/International Organisations or on policy issues at the national or international level is highly desirable</li> <li>• Previous publications, articles and papers in the area of expertise, with particular emphasis on women is desirable</li> <li>• Age limit 35 - 55 years.</li> <li>• Salary: Rs 60,000-75,000 per month</li> <li>• Should be prepared to travel for consultations with stakeholders, carrying out impact assessment and other studies. TA/DA in respect of journey undertaken in connection with official work as per approved rates issued by competent authority in the Ministry.</li> </ul>
2.	<b>Senior Consultant:</b> Media, Awareness Generation, Advocacy and Mass Communication	<ul style="list-style-type: none"> <li>• Provide technical inputs/opinion on the issue related to domain area as referred by MWCD; Conducting activities as well as providing technical inputs/opinions relating to awareness generation and advocacy on women's issues as referred to by the MWCD;</li> <li>• Devising strategies to build linkages with print and electronic media for dissemination of the objectives and the achievements of the govt. in the area of women development and women empowerment/ entrepreneurship;</li> <li>• Coordination and networking with other</li> </ul>	<ul style="list-style-type: none"> <li>• Master's Degree in Mass Communication/Journalism/any other related field.</li> <li>• Minimum experience of 5 years in the field of mass communication, media related advocacy, journalism with special emphasis on women's issues.</li> <li>• Good understanding and knowledge of women's issues, as well as policies and programmes of the Government at the national level</li> </ul>

		<p>divisions in the Ministry to evolve strategies for enhancing media participation in highlighting the programmes and schemes related to them;</p> <ul style="list-style-type: none"> <li>• Support to develop BCC action and training plans for women's development</li> <li>• Develop and ensure publication of newsletters, booklets and other literature for use by different target groups/beneficiaries.</li> <li>• Interact with electronic media and preparation of software too propagate programmes are initiatives on women's empowerment undertaken under NMEW.</li> </ul>	<p><b><u>Desirable</u></b></p> <ul style="list-style-type: none"> <li>• Previous experience of working with the Government/NGOs/International Organisations is highly desirable</li> <li>• Previous publications, print, audio-visual and electronic media work on women's issues is desirable</li> <li>• Age limit 35 - 55 years.</li> <li>• Salary: Rs 60,000-75,000 per month Should be prepared to travel extensively for consultations with stakeholders and advocacy programmes. TA/DA in respect of journey undertaken in connection with official work as per approved rates issued by competent authority in the Ministry</li> </ul>
3.	<b>Consultant- Information Technology</b>	<ul style="list-style-type: none"> <li>• Design database applications such as interfaces, data transfer mechanisms, global temporary tables, data partitions, and function-based indexes to enable efficient access of the generic database structure;</li> <li>• Design database to support business applications, ensuring system scalability, security, performance and reliability, translating an informational content into a functional website. Mapping or outlining a website's structural content;</li> <li>• Assist the Systems Manager in preparing and updating the MIS, as and when required</li> <li>• Creating or editing images and graphics for website use, Demonstrate database technical functionality, such as performance, security and reliability;</li> <li>• Coding website using relevant software; submitting completed site to search engines;</li> <li>• The overall objective of the position would be to enable the efficient and smooth functioning of the specific domain area with the purpose of implementing the activities of NMEW</li> </ul>	<ul style="list-style-type: none"> <li>• The candidates should have Master's degree in Computer Science or Computer Applications or Degree in Computer Engineering with a minimum of 3 years' experience in Electronic Data Processing, Web-designing etc.</li> <li>• Good understanding of women's issues as well as policies and programmes of the Government</li> </ul> <p><b><u>Desirable</u></b></p> <ul style="list-style-type: none"> <li>• Previous experience of working with the Government/NGOs/International Organisations or on policy issues at the national or international level is highly desirable.</li> <li>• Age limit 30-40 years.</li> <li>• Salary Rs 45, 000 – 60,000 per month</li> <li>• Should be prepared to travel extensively for consultations with stakeholders and advocacy programmes. TA/DA in respect of journey undertaken in connection with official work as per approved rates issued by competent authority in the Ministry</li> </ul>

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Ministry of Women and Child Development

Application for the post of Senior Consultants and Consultant and Training & Capacity Building  
Experts (Consultant) in National Mission for Empowerment of Women

1.	Name of candidate	
2.	Date of Birth	
3.	Educational Qualifications <i>(Attach relevant copies of Qualification/Degree/certificates/testimonial)</i>	
4.	Name of the Post & Domain	
5.	Present position held and its job description	
6.	Past experience in the last years; job description, position held, pay drawn with special reference to the eligibility criteria for the post. <i>(Attach relevant testimonials)</i>	

Signature of applicant.....

Address (with mobile, mail ID) .....

Place :

Date :