

No.RMK-18/68/2016-O/o.RMK
Government of India
Ministry of Women and Child Development

Shastri Bhawan New Delhi- 110001
Dated: 11th January, 2017

Dear Sir/Madam,

Rashtriya Mahila Kosh (RMK) is a registered society under Society Registration Act, 1860 under the aegis of Ministry of Women and Child Development. The main objective of RMK is to provide micro-credit to poor women for livelihoods support and income generating activities at concessional terms. RMK has been managing its credit and recovery operation by appointing officers from Nationalised/ Public Sector Banks/ Development Banks on deputation basis.

2. There are two posts of Deputy Director which is proposed to be filled up through selection on transfer or deputation basis. The eligibility condition for deputation of Deputy Director is given below;

“Scale II or Scale III officer working in any of the nationalised banks with experience of funds management/ rural credit/ lending through Self-Help Groups/ Micro Credit programmes, etc. Such deputation will normally be for an initial period of two years extendable by mutual consent for one year at a time.

Or

A post graduate with 5 years experience in Social or Economic Sector preferably in Management of Micro-Credit Programme, Micro Enterprise, Self Help Groups and handling legal related matters”.

3. I shall be grateful if you could kindly circulate the vacancies of Deputy Directors among the Nationalised/ Public Sector Banks/ Development Banks advising them to send nominations of suitable Scale II and III officers in Banks on deputation basis initially for a period of 2 years which is extendable by mutual consent by one year at a time. It may be clarified that the terms and conditions of the lending Bank would be applicable to deputationist officers.

4. The job profile of Deputy Director is Loan Disbursal, Monitoring, Recovery, Filling and Follow-up of Legal Suits/Decree Petition, Establishment & Administration, Fund Management, Audit, Account & Annual Report, etc.

5. It is requested that particulars of eligible and interested officers duly verified and countersigned by the employer may be forwarded through proper channel in the attached Proforma (Annexure I) along with their up to date Confidential Report / dossier or Photocopy of ACRs duly attested by competent authority on each page for the last five years and Integrity Certificate/Vigilance Clearance and Penalty Statement imposed during the last ten years so as to reach this Ministry on or before 15th February, 2017.

6. The nominations may be kindly sent latest by 15th February, 2017 to:
Shri.K.C.Behera
Deputy Secretary, MWCD & General Manager, RMK
Ministry of Women and Child Development
Room No.641, A Wing, Shastri Bhawan,
New Delhi – 110001

With regards,

Yours Sincerely,


(Rashmi Saxena Sahni)
Joint Secretary, MWCD & ED, RMK
Ph. 23388576

Shri Mohammed Mustafa
Joint Secretary
Department of Financial Services
Ministry of Finance
Jeevan Deep Building
Parliament Street, New Delhi-110001

(रश्मि सक्सेना साहनी)
(RASHMI SAXENA SAHNI)
संयुक्त सचिव/Joint Secretary
महिला एवं बाल विकास मन्त्रालय
Ministry of Women & Child Dev.
भारत सरकार/Govt. of India
नई दिल्ली/New Delhi

Copy to:-

1. Ministry of Finance with the request for circulation of vacancy among all the Nationalised/ Public Sector Banks/Development Banks under their control.
2. Governor, Reserve Bank of India, No.6, Parliament Street, New Delhi with request to circulate the vacancy.
3. Chairman, All Nationalised Banks / Public Sector Banks with the request for circulation of vacancy to branches under their control.
4. Dr.Harsh Kumar Bhanwala, Chairman, National Bank for Agriculture and Rural Development (NABARD), Plot No. C - 24, G Block, Bandra Kurla Complex, Bandra (East), Mumbai - 400 051
5. Dr. Kshatrapati Shivaji, Chairman & Managing Director, SIDBI, SIDBI Tower, 15, Ashok Marg, Lucknow - 226001
6. ✓ NIC for placing the vacancy circular on the website of this Ministry.

Yours faithfully,


(Rashmi Saxena Sahni)
Joint Secretary, MWCD & ED, RMK
Ph. 23388576

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RASHTRIYA MAHILA KOSHAPPLICATION FOR THE POST OF DEPUTY DIRECTOR, RASHTRIYA MAHILA KOSH, MINISTRY OF WOMEN AND CHILD DEVELOPMENT ON DEPUTATION BASISBIO-DATA

Name					
Date of Birth					
Whether belongs to SC/ST/OBC					
Address with Telephone/ Mobile No.					
Present scale (Please tick)	Scale II or Scale III				
Date of Superannuation/retirement					
Educational Qualification					
Job description of present post held					
Scale of pay					
Past Experience specially in Micro-finance (since joining service)					
Office/Bank/Financial Institution (attach separate sheet)	Post held	From	To	Scale of Pay	Nature of Duties
Additional information, if any					

Date: _____

Name _____ Signature