

STATISTICS BUREAU
Government of India
Ministry of Women and Child Development
3rd Floor, Jeevan Deep Building, Parliament Street, New Delhi-110001

VACANCY NOTIFICATION FOR APPOINTMENT OF ONE CONSULTANT

Statistics Bureau in the Ministry of Women and Child Development requires the services of one qualified and experienced **Consultant(Statistical Works)** on contract basis for a period of one year. Terms of Reference, eligibility and remuneration for this position as under:

The incumbent would be expected to perform following duties and tasks:

- i) Compiling various data from NSS Surveys/ other surveys and available reports to fill the required data gaps in gender statistics.
- ii) Tabulation and analysis of data whenever required by the Stats Bureau.
- iii) To work in close association with the states for SDGs.
- iv) Interpretation of data to bring out research papers required by the Ministry.
- v) To organize meetings with different stakeholders as and when required by the Ministry towards improving access to and management of data and interfacing with the data producing and data using agencies in the country, relevant to the Ministry.
- vi) Helping Stats Bureau in routine activities as and when so required.
- vii) Creating a data base for the Ministry on the basis of status reports/field reports from different sources on programmes and schemes of the Ministry.
- viii) Any other such activity that may be identified by the Stats Bureau for any other works of the Ministry.

Qualification:

For the position of Consultant(Statistical Works), following eligibility conditions would be required:

- i) At least a Master degree in the field of Economics/ Statistics or in exceptional cases, other social sciences from reputed Institute/University having knowledge of using statistical packages(SPSS, Stata, e-view etc.).
- ii) The applicant should have minimum two years of experience in data analysis as research activities in the field of economics, statistics, social research etc.
- iii) Proficiency in writing reports.

Age limit: 28-50 years.

Salary: Rs 55,000-65,000 per month on the basis of qualification and experience.

HOW TO APPLY:

The eligible candidates **must send their application** in the attached format to Sh. J.P. Arya, Joint Director, (jp.arya@nic.in) Government of India, Ministry of Women and Child Development, 3rd Floor, Jeevan Deep Building, Parliament Street, New Delhi-110001(Tel:011-23361305) **within 30 days from the date of this advertisement.**

**APPLICATION FOR THE POST OF CONSULANT(STATISTICAL WORKS) IN THE
MINISTRY OF WCD.**

**Affix a signed
photograph**

i) Name of candidate: _____ S/o / D/o/ W/o _____

ii) Date of Birth: _____

iii) Educational Qualifications(Matriculation onwards):

Year	Educational level	Subjects	Board/Institute/University	% marks

iv) Present position held and its job description:

v) Past experience in the last years: job description, position held, pay drawn with special reference to the eligibility criteria for the post:

vi) Details of enclosures(Photocopy only)

1)

2)

3)

5)

6)

A candidate may attach additional sheets of paper, if required.

Signature of applicant.....

Address (with mobile, e-mail ID)

Place :

Date :