

GA/449/2015-GENERAL  
Government of India  
Ministry of Women & Child Development  
\*\*\*\*\*

Shastri Bhawan, New Delhi.  
Dated: 09<sup>th</sup> January, 2017

**'TENDER NOTICE'**

Subject: Annual Contract for Dry-cleaning of carpets, chairs & sofa sets etc. in the Ministry of Ministry of Women & Child Development for Twelve months.

Tender are invited in Single Bid System for Dry-cleaning of carpets, chairs, towels, Vertical Blinds and cushions etc. in the Ministry of Women & Child Development during a period of twelve months at Shastri Bhawan and Jeevan Vihar Building, New Delhi as per the details given in the **Annexure – I** on the following terms & conditions:

2. General Terms & Conditions of the tender are given at **Annexure – II** & Undertaking to be submitted is at **Annexure –III**.

3. The interested contractors may submit their detailed tender alongwith the Earnest Money of Rs. 5,000/- (Rupees Five Thousand Only) in the form of Demand Draft/Bankers' Cheque addressed to the undersigned in a sealed cover which should be prominently marked with the words "**Tender for Dry-cleaning of carpets, chairs, towels, Vertical Blinds and cushions etc. in the Ministry of Women & Child Development during a period of twelve months**" and dropped in the Tender Box of this Ministry kept at **Room No. 629 – A Wing, Shastri Bhawan, New Delhi- 110001** by **3:00 P.M. on 30th January, 2017**. No tender will be entertained after the stipulated date and time or without EMD and the same will be rejected summarily. The quotations will be opened on the same day at 4:00 P.M. in room No. 621 in the presence of representatives of the firms who may wish to be present.

**Enclose: As above.**



(B. B. Baseshankar)

Under Secretary to the Government of India

Tel: 23382972

1. All Ministry / Department of the Government of India, New Delhi. It is requested that wide publicity of this 'Tender Notice' may please be given to the contractors engaged by them for this job.
2. NIC, M/O Women and Child Development with the request to put this notice on the website of Ministry.

**ANNEXURE-I**

**Dry CLEANING JOB OF FOLLOWING ITEMS IS REQUIRED**

S. No.	Items	Rate*
1.	Dry cleaning of Carpet (Per Sq. Ft.)	
2.	Dry cleaning of Sofa Set (Per Sq. Ft.)	
3.	Dry cleaning of Chair (Per Chair)	
4.	Dry cleaning of Curtains (Per Panel)	
5.	Dry cleaning of Vertical Blinds (Per Strip)	
6.	Dry cleaning of Cushion (Per Piece)	
7.	Dry cleaning of Rexine Sofa and Chair (Per Seat)	
8.	Washing using chemical : Sofa loose cover (Per Piece)	
9.	Chair Loose Cover (Per Piece)	
10.	Towel	
11.	Bed Sheet	
12.	Pillow Cover	
13.	Cushion Loose Cover	
14.	Cotton Carpet/Woolen Carpet pasting (Per Sq.Ft.)	

(Signature of Authorized Singnatory)

Name of the bidder:

Complete Address:

*Bhishaj*

## ANNEXURE-II

### General Terms and conditions

#### **1. Parties: -**

The parties to the contract are the firm (the tenderers to whom the work has been assigned) and the Government of India through the Ministry of Women & Child Development for and on behalf of the President of India, hereinafter referred to as "the Ministry".

#### **2. Address: -**

For all purposes of the contract including arbitration there under, the address of the firm mentioned in the tender shall be final unless the contractor notifies a change of address by a separate letter sent by registered post with acknowledgement due to the Ministry. The firm shall be solely responsible for the consequences of any omission or error to notify change of address in the aforesaid manner.

#### **3. Earnest money:-**

- (i) Earnest Money of Rs. 5,000/- (Rupees Five thousand Only) must be deposited by the bidders in the form of Account Payee Demand Draft/Banker's Cheque drawn in favour of Pay & Accounts Officer, Ministry of Women & Child Development, New Delhi along with their tenders.
- (ii) No request will be entertained for transfer of any previous deposit of earnest money and/or security deposit of payment of any kind held by the Ministry in respect of any previous work.
- (iii) Tenderer shall not be permitted to withdraw his/her offer or to modify the terms and conditions thereof. In case the tenderer fails to observe and comply with the stipulations made herein or backs out after quoting the rates, the aforesaid amount of earnest money will be forfeited to the Government without prejudice to any other action to be taken against such tenderer.
- (iv) The tenders found without Earnest Money Deposit will be summarily rejected.
- (v) No claim shall lie against the Government/Ministry in respect of erosion, if any, in the value or interest on the amount of earnest money deposit.
- (vi) No interest will be paid on Earnest Money in any case.

#### **5. Security Deposit:-**

The successful tenderer will have to deposit a security-cum performance guarantee of Rs. 10,000/- (Rupees Ten thousand Only) in the form of Bank Draft or Bank guarantee from any nationalised Bank duly pledged in the name of the "Pay and Accounts Officer, Ministry of Women & Child Development, New Delhi". The security money is refundable on successful completion of the contract period. The security amount may be forfeited in case the services of the contractor are unsatisfactory or in case of violation of the terms and conditions of the contract. Validity of the security money will be for 15 months from the date of contract.

#### **6. Opening of Tender:-**

The tenderer is at liberty to be present either himself or authorize not more than one representative at the opening of the tender. The representative attending the opening of the tender on behalf of the tenderer should bring with him a letter of authority from the tenderer and proof of identification.